



Kunsill Lokali Pembroke

Rapport Annwali Amministrattiv

2012

Il-Werrej

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1.0 L-Introduzzjoni tas-Sindku**Tkompli l-ħidma għall-ġid tal-Komunita' tagħna**

Matul is-sena li għaddiet ix-xogħol f'Pembroke kompli skond il-ħtigijiet u l-bżonnijiet tagħna bħala komunita'. Ix-xogħol li dejjem jikber f'dan il-Kunsill ipoġġi sfidi godda għalina li qed immexxu din il-lokalita' fl-interess komuni tar-residenti tagħna. Matul is-sena li għaddiet tkomplet tissaħħaħ il-librerija tal-Kunsill b'aktar kotba li xtara l-Kunsill u anke minn donazzjonijiet li jingħata mid-Dipartiment tal-Gvern Lokali minn żmien għal żmien. Tkompla x-xogħol ta' manutenzjoni u tindif ġenerali madwar il-Housing Estates ta' l-ex-'British Army Barracks'. Matul din is-sena rajna ukoll aktar sigar jithawlu f'Pembroke għall-ġid tal-komunita' u nisperaw li anke matul din is-sena ikollna ċ-ċans li jithawlu aktar sigar.

Matul 2013 il-Kunsill se jkun qed jirrisolvi ruħu biex issir il-kostruzzjoni ta' Triq Gabriele Henin wara li l-Kunsill kien waqqaf il-proċess għall-istess triq minħabba li l-fondi li ngħata taħt l-ewwel darba ma kienux biżżejjed biex ikopru l-bankini u servizzi oħra tal-WSC. Taħt l-iskema tal-PPP ta' din is-sena u mal-fondi tal-Kunsill se jkun hemm finanzjarjament biżżejjed biex ix-xogħol ordnat mill-WSC u servizzi oħra isiru.

Il-Kunsill qed jistenna li matul din is-sena 2013 jkun hemm dħul aħjar għal St. Patrick's minħabba l-periklu li hemm f'din iż-żona u dan wara l-laqqgħa li kellna mat-TM rigward proposta u pjanti kif ippreżentati lill-Kunsill matul 2010. Kulhadd jaqbel li hemm bżonn ta' dħul/ħruġ aħjar għal din iż-żona. Matul din is-sena il-Kunsill ressaq il-proposta ta' bini ta' Ambaxxata Ċiniza fl-akwati quddiem il-poplu ta' Pembroke li ngħata d-dritt iressaq il-kummenti tiegħu u li rriżulta li kien kontra għalkemm ir-rispons mir-residenti kien miskien ħafna.

Dejjem insemmu triq il-Mediterran l'ilha li tlestiet imma fl-istess ħin b'dispijaċir ninnutaw li l-bankina tan-naħa tal-palmi ma saritx. Baqa' wkoll il-kwistjoni tad-dawl ta' din it-triq li jiswa ħafna flus. Il-Kunsill huwa ta' l-opinjoni li dawl ta' din it-triq jinqala' minn mad-djar u jsir in-naħa tal-palmi. Is-surveys li saru mill-Kunsill fis-snin li għaddew tressqu quddiem rappreżentant tal-Ministeru biex forsi jkun ffinanzjati mill-fondi Ewropej ta' bejn 2007 u 2013. Kunsill ġdid għandu jara li matul 2013 jingħata fondi li tkun ingħatat Malta għall-perjodu 2014 -2020 biex dan l-iżvilupp isir. Tajjeb li jerga' jsir stima/survey tad-dawl. Fl-istess waqt ninsistu għall-embellishment ta' Triq il-Mediterran in-naħa tal-palmi.

Il-ħolma li l-post ta' rikreazzjoni ta' Triq l-Imħallef William Harding isir mid-Dipartiment tad-Djar tista' tgħid li għebet u spiċċat. Il-Kunsill m'għandux fondi biex dan isir. Intant mil-laqqgħa li saret ma' l-Awtorita' tad-Djar biex kif sar f'Kunsilli oħra din iż-żona isirilha tisbiħ ħalli jservi ta' ġnien / zona ta' rikreazzjoni, konna nfurmati li flus għal xogħlijiet godda bħal dan il-każ m'hemmx għax l-Awtorita' trid tlesti l-ewwel fejn bniet binjiet tagħha. Xorta waħda l-Kunsill ġdid matul 2013 għandu jinsisti biex jara jekk hemmx xi programm tal-EU biex ikun jista' jsir dan il-ġnien.

Il-kostruzzjoni ta' lis-Slipway kif imwegħda matul is-snin li għaddew, għadna fejn konna. Jidher li ma hemmx heġġa biex din il-wegħda issir realta'. Kunsill ġdid għandu jerga' iqajjem din il-kwistjoni matul 2013 biex b'risq ir-residenti diletanti tal-baħar dan il-proġett iseħħ.

It-talba biex ħdejn il-Girna ta' San Ġorġ isir 'pitch' tal-boċċi għandha tibqa' tkun sostnuta minn Kunsill ġdid. Din it-talba għandha titressaq quddiem il-Ministru ġdid u lill-politiċi tad-distrett matul l-2013.

Matul is-sena 2011 inbidlet ir-rotta tal-karozza tal-linja biex suppost isservi aħjar il-bżonnijiet tar-residenti ta' Pembroke. Matul din is-sena 2013 irridu ninsistu biex ir-rotta tkun aħjar minn kif qeda bħalissa u skond kif tlabna fil-laqqgħa ma' TM.

1.0 L-Introduzzjoni tas-Sindku

Matul is-sena 2010 għamilna nvestiment fl-enerġija alternattiva meta fuq il-bejt tal-Kunsill installajna sistema ta' pannelli solari biex b'hekk innaqsu l-emmissjoni ta-CO2. Dan għamilnih ukoll bħala membri tal-Covenant of Mayors. Matul din is-sena 2013 il-Kunsill għandu jara kif jista' iżid l-enerġija solari b'mezzi moderni u jekk inżidux mal-pannelli li għandna jew insibu postijiet f'Pembroke li jistgħu ikunu addattati għal dan il-għan. Hemm fondi mill-EU għal dawn it-tipi ta' proġetti.

Matul din is-sena 2013 se jkun konkluzi ż-żewġ programmi tal-EU il-Medstrategy u OSDDT wara li l-Kunsill ingħata l-approvazzjoni mill-Ministeru tal-Finanzi biex ikollu overdraft mill-bank ħalli jsostni dawn il-programmi. Hawn irrid insemmi ukoll il-programm ENVOY li ukoll se jkun konkluz matul 2013. Kunsill ġdid għandu jara li jkompli jiġbed lejha proġetti ta' l-EU li ċertament iħallu riżultati pożittivi anke finanzjarji lill-Kunsill bħal ma se jiġri mill-proġetti Medstrategy u OSDDT.

Matul is-sena 2011 beda x-xogħol fuq il-Garigue Park fuq ix-xagħri ta' Pembroke. Proġett ieħor mill-Gvern Ċentrali bis-sapport kontinwu tal-Kunsill li se jara biċċa art kbira f'Pembroke tibqa' titgawda mir-residenti ta' dan il-lokal u Maltin ingenerali. Matul din is-sena 2013 Kunsill ġdid għandu jara li jkun konkluz u nawgurati il-proġett kollu.

L-embellishment tal-bajja għandhom ukoll ikunu fuq l-aġenda ta' dan il-Kunsill għaż-żmien li ġej u fil-fatt il-proġett ta' Garigue Park fix-xagħri ta' Pembroke ser jgħin biex isir dan it-tisbii propost. Dan mhux se jsir f'sena waħda iżda l-programm ta' ħidma huwa dan. Għalhekk tajjeb jekk il-Kunsill iressaq ukoll din it-talba għall-attenzjoni tal-politiċi tad-distrett.

Id-dawl fil-lokalita' tagħna għandu bżonn jiżdied matul iż-żmien li ġej. Żgur li jrid jiżdied speċjalment f'siti godda tal-Housing. Il-koperazzjoni flimkien ma' l-Awtorita' tad-Djar trid tissaħħaħ ħalli flimkien niehdu ħsieb li jsir tisbii madwar il-bini tal-Gvern li tiela' madwar Pembroke u b'hekk tkompli tinżamm l-armonija ma' l-ambjent tagħna.

Il-kuntatt kontinwu mar-residenti għandu jibqa' u jissaħħaħ u naraw kif il-bżonnijiet tagħhom jiġu milqugħa skond il-mezzi disponibbli tagħna. Is-sena 2012 hija l-aħħar sena ta' din il-legislatura u għalhekk ix-xogħol irid jtkompla bi ħsieb u għaqqal u li ma johlqox problemi għal-legislatura ġdida li tiġi f'Marzu 2013. Intant Kunsill ġdid għandu jkompli u jsaħħaħ il-kuntatt kontinwu mar-residenti.



Joe Zammit
Sindku

2.0 Il-Kunsill**2.1 Il-Kunsill**

L-Elezzjoni tas-Sitt Legislatura tal-Kunsill saret f'Marzu ta' l-2008 u l-Flatra tal-Gurament saret fl-aħħar jiem ta' Marzu stess ta' l-2008.

Wara l-emendi li saru fil-Ligi, iż-Żmien tat-tmexxija tas-Sitt Legislatura tal-Kunsill huwa mill-1 t'April 2008 sal-31 ta' Marzu 2013. Il-Kunsill huwa kostitwit minn :-

Kariga	Isem u Kunjom	Rappreżentant
Sindku	Is-Sur Joe Zammit	Partit Laburista
Viċi Sindku	Is-Sur Alfred Mazzitelli	Indipendenti *
Kunsillier	Is-Sur Lauro Fava	Partit Nazzjonalista
Kunsillier	Is-Sinjura Evelyn Vella Brincat	Partit Nazzjonalista
Kunsillier	Is-Sur Joe Brincat	Partit Laburista

* *F'laqgħa 27/K6/2011 li saret nhar fis-16 ta' Diċembru 2011, il-Viċi Sindku Alfred Mazzitelli nforma lill-Kunsill li m'għadux jiffirma parti mill-PL u għalhekk iddikjara l-pożizzjoni tiegħu bħala Kunsillier Indipendenti.*

Sotto Kunitati

Chairman	Sotto Kunitat
Sindku Joe Zammit	<p>Kunitat - Finanzi, Relazzjonijiet Pubbliċi Lokali u Internazzjonali, Ordni Pubblika, Awtorita' ta' l-Ippjanar, Informazzjoni, I.T., Progetti Kapitali u Infrastrutturali, Tfassil tal-Kuntratti tal-Kunsill, Applikazzjonijiet għall-Fondi ta' l-EU, Il-kuntratti kollha u l-harsien tat-twertiq tal-kuntratti tal-Kunsill u l-Pubblikazzjonijiet tal-Kunsill, Konservazzjoni, ħarsien u titjeb ta' l-ambjent.</p> <p>Definizzjoni - Responsabbli mill-Budget, Accounts, Sponsors ingenerali; Relazzjoni mal-Pulizija u mal-Gwardjani Lokali; Relazzjonijiet Pubbliċi (PR) lokali u nternazzjonali nkluz it-tħaddim tal-Gemellagġi eżistenti u dawk futuri; Rappreżentant tal-Kunsill fuq diversi delegi fosthom l-E-Government; Rappreżentant fil-Kunitat Kongunt għat-twertiq tad-Delega tal-Gwardjani Lokali, Rappreżentant sostitut fuq il-Kunitat Kongunt tad-delega tad-dawl u Rappreżentant tal-Kunsill fuq il-Kunitat tar-Regjun; Responsabbli biex iżomm kuntatt ma' l-Awtorita' ta' l-Ippjanar dwar proġetti li jolqtu l-lokalita' ta' Pembroke; Responsabbli mill-Kuntratti għaż-żamma, kostruzzjoni u l-manutenzjoni tat-toroq u bankini ordnati mill-Kunsill kif ukoll kordinament mad-Dipartimenti konċernati jekk ix-xogħol isir mill-Gvern Ċentrali; Responsabbli mit-tfassil u l-eżekuzzjoni tal-kuntratti kollha tal-kuntratturi tal-Kunsill;</p>

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Responsabbli minn applikazzjonijiet għall-fondi għal diversi inizjattivi u proġetti minn fondi ta' l-EU u Responsabbli biex jipprepara l-pubblikazzjoni ta' fuljetti, video jew materjal ieħor tal-Kunsill. Responsabbli mill-ħarsien generali ta' l-ambjent tal-lokal inkluż l-open areas, it-tindif tat-toroq, żamma u manutenzjoni tal-gonna pubbliċi, tisqija tas-siġar, ġbir ta' bulky refuse, ġbir u separazzjoni tal-household refuse, żbir u thawwil ta' siġar, inizjattivi ambjentali fosthom clean ups u proġetti tas-separazzjoni ta' l-iskart; Rappreżentant tal-Kunsill fuq il-Kumitat tal-Bring in Sites; Responsabbli minn kampanja edukattiva favur il-ħarsien ta' l-ambjent fil-lokal.

Viċi Sindku Alfred Mazzitelli

Kumitat - Dawl; Housing; Anzjani, Żgħażaġh, Sports, Aktivitajiet Soċjali, Scouts, Traffiku u Servizzi Pubbliċi.

Definizzjoni - Rappreżentant fuq il-Kumitat Kongunt għaż-żamma, manutenzjoni u nstallazzjoni tad-dawl tat-toroq; Kordinazzjoni ma' l-Awtorita' tad-Djar; Responsabbli mill-anzjani u l-ħarsien tal-bżonnijiet tagħhom; Isiru kuntatti mad-diversi għaqdiet sportivi fil-lokal bil-possibilita' li tiġi fformata assoċjazzjoni sportiva halli jtkabbar l-ispiritu sportiv fil-lokal; Responsabbli minn organizzazzjoni t'aktivitajiet għaż-żgħażaġh; Responsabbli minn organizzazzjoni t'aktivitajiet sportivi b'kollaborazzjoni ma' għaqdiet sportivi fil-lokal kif ukoll li jinżamm kuntatt ħaj ma' dawn l-għaqdiet; Jieħu ħsieb l-organizzazzjoni ta' attivitajiet soċjali u kulturali u tal-massa hekk kif maqbula mill-Kunsill u responsabbli sabiex iżomm kuntatt kontinwu ma' gruppi ta' Scouts fil-lokal; Rappreżentant sostitut fuq il-Kumitat Kongunt tal-Gwardjani Lokali; Responsabbli miż-żamma u manutenzjoni tas-sinjali u tabelli tat-traffiku u l-iskema ta' parkeġġi riservati għar-residenti nkluz it-traffiku nġenerali; Responsabbli minn kordinazzjoni mal-Korporazzjoni għas-Servizzi ta' l-Ilma/Dranagġ, mal-Korporazzjoni Enemalta, Melita Cable plc, Go plc, Dipartimenti u entitajiet oħra li għandhom servizzi għaddejja mit-toroq ta' Pembroke.

Kunsillier Lauro Fava

Kumitat - Trasport Pubbliku; Settur Kummerċjali; Konfini; Tfassil u twettiq ta' Bye-Laws.

Definizzjoni - Responsabbli mit-trasport pubbliku b'kordinazzjoni ma' TM u ma' l-Awtorita' tat-Trasport Pubbliku nkluz r-rotta tal-linja u l-Bus Shelters; Responsabbli mit-tibdil tal-konfini tal-lokal; Responsabbli mis-settur kummerċjali fil-lokal; Responsabbli mit-tfassil, twettiq u l-implimentazzjoni tal-Bye Laws.

Kunsillier Evelyn Vella Brincat

Kumitat - Edukazzjoni; Kultura; Turizmu; Bini Storiku; Single Parents, Saħħa u Kunsill għaż-Żgħażaġh.

Definizzjoni - Responsabbli miż-żamma, ħarsien u manutenzjoni tal-bini storiku; Il-ħolqien ta' mużew u s-supervizjoni ta' l-istess mużew ta' l-istorja tal-lokal b'mod partikulari fil-bini tal-Batterija; Tfassil ta' turizmu kulturali lokali u turizmu internazzjonali b'involvement ta' ftehim ta' ħbiberiji ma' Kunsilli barranin flimkien mas-Sindku; Eko-turizmu u ħolqien ta' Heritage Route; Responsabbli minn ħolqien ta' kampanja edukattiva rigward wirt il-lokal u l-ħarsien tiegħu. Il-ħarsien tal-

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bżonnijiet ta' persuni li huma single parents; Responsabbli mis-saħħa generali tar-residenti speċjalment fejn jidhru proġetti li jistgħu jkunu ta' detriment għas-saħħa tar-residenti tagħna; Responsabbli minn kampanja edukattiva dwar diversi suġġetti b'kordinament mad-diversi skejjel fil-lokal bil-possibilita' ta' tfassil t'assoċjazzjoni edukattiva; Organizazzjoni ta' zjarat edukattivi u esibizzjonijiet relatati.

Kunsillier Joe Brincat

Kumitat - Persuni u familji bi bżonnijiet speċjali.

Definizzjoni - Responsabbli li jsir studju dwar il-problemi soċjali li jeżistu f'Pembroke kif ukoll li ssir ħidma ma' diversi aġenziji governattivi u NGO's favur familji u persuni bi ħtiġijiet speċjali b'kollaborazzjoni ma' l-iskola speċjali u għaqdiet oħra.

Ħatra ta' Kumitati u Bordijiet oħra tal-Kunsill

Bord Editorjali għall-Pubblikazzjonijiet tal-Kunsill inkluż il-Home Page tal-Kunsill

Il-membri kollha eletti tal-Kunsill flimkien mas-Segretarju Eżekuttiv Kevin Borg.

Editur tal-pubblikazzjonijiet tal-Kunsill inkluż l-IT ikun is-Sindku Joe Zammit.

Kumitat tal-Finanzi, Bord ta' l-Għażla tat-tenders u l-Kwotazzjonijiet

Il-membri kollha eletti tal-Kunsill.

Attivitajiet konnessi ma' Jum Pembroke

Il-membri kollha eletti tal-Kunsill flimkien mas-Segretarju Eżekuttiv Kevin Borg.

Staff

Impjegat	Grad	Bidu t'impjieg	Tmiem t'impjieg
Kevin Borg	Segretarju Eżekuttiv	1 ta' Settembru 1997	
Alison Grixti	Skrivana	15 t'Ottubru 2000	
Kirsty Rizzo	Skrivana	1 ta' Lulju 2008	

Il-Kunsill jagħmel użu wkoll mis-servizzi ta' :-

Servizz	Isem / Kumpanija	Rimarki
Project Manager u Perit	Kevin Fsadni	Sorveljanza fuq kuntratti ta' xogħlijiet infrastrutturali
Contracts Manager	Raphael Carabott	Sorveljanza fuq kuntratti ta' servizzi
Avukat	L-Avv. Luciano Busuttil MP	Pariri u każijiet legali

2.0 Il-Kunsill

2.2 Attendenza għal-laqqgħat tal-Kunsill.

Attendenza għall-Laqqgħat tal-Kunsill Lokali Pembroke P = Preżenti A = Assenti S = Skużat Sena :- L-1 ta' Jannar sal-31 ta' Diċembru 2012							
Data	Is-Sindku Joe Zammit	Il-Vici Sindku Alfred Mazzitelli	Il-Kunsillier Lauro Fava	Il-Kunsillier Evelyn Vella Brincat	Il-Kunsillier Joe Brincat	Is-Segretarju Eżekuttiv K. Borg	Numru tal-Laqgħa
11/01/2012	P	P	P	P	P	P	01/K6/2012
18/01/2012	S	S	P	P	P	P	02/K6/2012
23/01/2012	S	P	P	P	P	P	03/K6/2012
23/01/2012	S	P	P	P	P	P	04/K6/2012
30/01/2012	P	P	S	S	P	P	05/K6/2012
31/01/2012	P	S	S	P	P	P	06/K6/2012
15/02/2012	P	P	S	S	P	P	07/K6/2012
15/02/2012	P	P	S	S	P	P	08/K6/2012
20/02/2012	P	S	P	S	P	P	09/K6/2012
21/02/2012	P	P	S	S	P	P	10/K6/2012
07/03/2012	P	P	P	P	P	P	11/K6/2012
28/03/2012	P	P	S	P	P	P	12/K6/2012
28/03/2012	P	P	S	P	S	P	13/K6/2012
29/03/2012	P	S	S	P	S	P	14/K6/2012
03/04/2012	S	P	S	S	S	P	15/K6/2012
09/04/2012	P	P	S	P	P	P	16/K6/2012
18/04/2012	P	P	S	P	P	P	17/K6/2012
18/04/2012	P	P	S	P	P	P	18/K6/2012
18/04/2012	P	S	S	P	P	P	19/K6/2012
16/05/2012	P	S	P	P	P	P	20/K6/2012
23/05/2012	P	P	S	P	P	P	21/K6/2012
23/05/2012	S	S	S	P	S	P	22/K6/2012
28/05/2012	P	P	P	P	P	P	23/K6/2012
06/06/2012	P	P	S	P	P	P	24/K6/2012
13/06/2012	P	P	P	P	P	P	25/K6/2012
18/07/2012	P	P	S	P	P	P	26/K6/2012
20/08/2012	P	P	P	S	P	P	27/K6/2012
19/09/2012	P	P	P	P	P	P	28/K6/2012
03/10/2012	Laqqgħa għet ikkanċellata						29/K6/2012
24/10/2012	P	P	P	P	P	P	30/K6/2012
28/11/2012	P	S	S	S	S	P	31/K6/2012
10/12/2012	P	P	P	P	P	P	32/K6/2012
Totali	84 33%	75 00%	43 75%	75 00%	84 33%		

Il-Finanzi u l-Hidma tal-Kunsill (ikompli)**3.1 Il-Finanzi tal-Kunsill**

Matul is-sena finanzjarja li għaddiet, il-Kunsill Lokali Pembroke għamel l-almu tiegħu biex jaqdi l-funzjonijiet li hemm indikati fl-Att XV ta' l-1993 u dan sar bi sforz kbir biex ma jispicċax b'xi bilanċ negattiv fil-kotba finanzjarji tiegħu. Fl-aħħar ta' Diċembru 2012 il-Bilanċ kien ta' **€ 259,995.30 (jiġifieri €259,660.30 + €335 Audit Adjustment)**. Dan l-ammont kien maqsum hekk :-

009010703 050	HSBC - Saving Account	€ 38,462.74
009010703 001	HSBC – Current Account	€ 11,770.38
009010703 103	HSBC - Fixed Account - 14/01/2013	€ 220,000.00
40021345911	BOV - Current Account	€ 1,513.01
4401129006	Volksbank - Current Acc (ref PLC 046)	€ 521.81
	Uncashed Chqs HSBC	(€ 11,545.58)
	Uncashed Chqs BOV	(€ 960.00)
	Petty Cash	€ 232.94
Total		€259,995.30

Minn dan il-bilanċ ta' **€ 259,995.30** il-Kunsill għandu jagħmel dan l-aġġustament :

Naqqas Accruals (Xogħol lest li għadu ma tħallasx)	(38,764.36)
Naqqas Current Deferred Income (Government Grants)	(1,346.00)
Zid Pre Payments	873.13
Zid Accrued Income – Proġetti ta' l-EU	125,972.00
Zid Accrued Income – Insurance claim	980.84
Zid Accrued Income – Fatturi lir-Regġuni	469.06
Zid Inventarju	2,449.00
Zid Debituri	14,247.03
Naqqas Self li jrid jithallas fi zmien sena	(75,651.00)
Naqqas Kredituri	(88,466.00)
Naqqas Future Commitments	(11,298.34)
Total	(€70,534.64)

Bilanċ finali	€189,460.66
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Finalment wieħed għandu jinnota ukoll li:

- 1. Il-bilanċ dovut għall-Loan approvat mid-Dipartiment għall-Gvern Lokali biex kien sar l-upgrading ta' l-Uffiċċju tal-Kunsill, huwa dak ta' € 80,752.71.**
- 2. Il-bilanċ dovut għall-Loan approvat mid-Dipartiment għall-Gvern Lokali biex saru l-proġetti ta' l-EU (OSDDT u Medstrategy), huwa dak ta' € 70,922.10.**

3.2 Il-Hidma tal-Kunsill

Ir-responsabbiltajiet li kellu l-Kunsill għas-sena finanzjarja 2012 kienu:

1. **Ġbir u ġarr ta' Żibel u Skart domestiku**
2. **Tindif tat-Toroq**
3. **Tindif u Manutenzjoni ta' Latrini Pubbliċi**
4. **Tiswija u Manutenzjoni tat-Toroq**
5. **Tindif u Manutenzjoni tax-Xtut u Bajja**
6. **Manutenzjoni ta' Sinjali u Marki tat-Toroq**
7. **Tindif u Manutenzjoni ta' Ġonna Pubbliċi**
8. **Tindif u Manutenzjoni ta' Toroq u partijiet mhux Urbani**
9. **Id-Delega tal-Gwardjani Lokali**
10. **Żamma, manutenzjoni u nstallazzjoni ta' dwal tat-toroq.**

Ġbir u ġarr ta' żibel u Skart domestiku

Il-kuntratt tal-ġbir ta' skart qed isir fuq bażi regolari nhar ta' Tnejn, Erbgħa, Ħamis, Gimgħa u Sibt u kien ikkumplementat bis-servizz tal-'Bulky Refuse Collection'. Darba fil-gimgħa sar ġbir ta' skart domestiku goff, bħal m'huma saqqijiet eċċ u dan minn wara l-bieb tal-persuna kkonċernata. Il-ħlas ta' dan is-servizz sar mill-Kunsill Lokali. F'każijiet fejn għad hemm nies li m'humiex konxji ta' l-ambjent u jittgħu skart goff f'xi nħawi, l-Kunsill ħa azzjoni biex dan jiġi mneħħi. Tkomplet ukoll is-sistema ta' l-użu ta' l-iskips tas-separazzjoni liema servizz jingħata b'effiċjenza. Din is-sena tkompla wkoll is-servizz ta' ġbir ta' skart separat mid-djar, servizz li qed isir fuq bażi Nazzjonali nhar ta' Tlieta.

Il-Kunsill flimkien u bil-koperazzjoni ta' GreenPak, minn żmien għal żmien, iqassam f'kull dar fil-lokal, notifika lir-residenti fejn jiġu mitluba jiġbru mill-Kunsill paketti ta' boroż mingħajr ħlas biex fihom jingabar skart għar-riċiklaġġ.

Tindif tat-Toroq

Għal darb'oħra l-Kunsill ħa ħsieb sabiex il-lokalita' tinżamm fi stat nadif. Dan mhux dejjem kien possibbli. Sar xogħol biex il-ħaxix li jikber mal-bankini, jinqata' kemm jista' jkun ta' spiss, għalkemm mhux dejjem sar skond l-esiġenzi u l-aspirazzjonijiet tal-Kunsill. Fuq dan il-kuntratt fuq rakkomandazzjoni tal-Contracts Manager sar diversi

Il-Finanzi u l-Hidma tal-Kunsill (ikompli)

tnaqqis mill-kontijiet għalkemm dan ma servix biex il-kuntrattur jincentiva ruħu u jagħmel sforz biex jagħmel ix-xogħol mitlub.

Tindif u Manutenzjoni tal-Latrini Pubbliċi

Il-Latrini li għandna fil-ġonna tal-lokal jinfethu kważi kulljum u fuq bażi regolari u jidher li x-xogħol li sar, għalkemm jista' jittqies bħala sodisfaċenti fl-istess waqt huwa l-bogħod mill-aspirazzjonijiet tal-membri tal-Kunsill u għalhekk dejjem hemm lok fejn jista' jsir progress. Wieħed ma jridx jinsa li għal dan is-servizz, il-Kunsill, mhux qed iħallas flus minhabba l-fatt li s-servizz qed jiġi provdut mingħajr flus mill-Gvern Ċentrali.

Tiswija u Manutenzjoni tat-Toroq

Din is-sena sar xogħol ta' rutina. Qatt m'hu biżżejjed iżda matul is-sena li għaddiet sar xogħol ta' patching fit-toroq kollha fejn kien hemm bżonn kif ukoll li kien hemm każijiet li numru ta' toroq minnhom sar patching fihom għal aktar minn darba.

Tindif u Manutenzjoni tax-Xtut u Bajja

Dan sar fuq bażi regolari skond il-kuntratt u kien wieħed sodisfaċenti. Ta' min jinnota li l-Kunsill mhux qed iħallas għal dan is-servizz peress li qed jiġi offrut mill-Gvern Ċentrali mingħajr flus.

Manutenzjoni ta' Sinjali u Marki tat-Toroq

Ix-Xogħol tat-tabelli qed isir minn kuntrattur privat fejn il-kwalita' hija tajba għalkemm l-effiċjenza m'hiex daqstant. Sfortunatament il-problema prinċipali hija li t-tabelli tat-traffiku jiġu vandalizzati frekwentament u b'hekk il-Kunsill qed ikollu spiża li tista' tiġi ffrankata bi ftit koperazzjoni minn kulhadd.

Tindif u Manutenzjoni tal-Ġonna Pubbliċi u siġar oħra

Il-Kunsill ħa ħsieb li kemm il-Ġnien Madre Teresa ta' Kalkutta, jiġifieri dak ta' Triq Camillo Sciberras kif ukoll Ġnien 4 ta' Lulju li jinsab fi Triq Jum Pembroke jiġu mnaddfa regolarment. Lejn tmiem is-sena, minhabba li l-kuntrattur preċedenti ma kienx qed jagħmel ix-xogħol mitlub, il-Kunsill ittermina l-kuntratt u nħareġ kuntratt ġdid. Azzjoni li mill-ewwel tat il-frott tagħha u llum il-ġonna qed jitnaddfu u jinżammu kif suppost.

Il-Finanzi u l-Hidma tal-Kunsill (ikompli)

Dwar il-manutenzjoni, sfortunatament tul is-sena kien għadu għaddej l-appell li sar u eventwalment anke infetħet kawża fil-Qorti quddiem it-Tribunal tat-Talbiet iż-Żgħir, kawża li sa tmiem is-sena kienet għad ma gietx deciża. Dan wassal biex il-Kunsill ma jkunx jista' jipproċedi bil-ħruġ ta' l-offerti biex isir upgrading tas-siti, xogħol li huwa neċessarju biex iż-żewġ siti jkunu jistgħu jittqiesu bħala għana diċenti bi play equipment safe għal min jagħmel użu minnu.

Tindif u Manutenzjoni ta' Areas mhux Urbani u Open Areas

Għal darb'oħra l-Kunsill ħa ħsieb sabiex il-lokalita' tinżamm fi stat nadif. Dan mhux dejjem kien possibbli. Sar xogħol biex il-ħaxix li jikber mal-bankini, jinqata' kemm jista' jkun ta' spiss, għalkemm mhux dejjem sar skond l-esigenzi u l-aspirazzjonijiet tal-Kunsill. Fuq dan il-kuntratt fuq rakkomandazzjoni tal-Contracts Manager sar diversi tnaqqis mill-kontijiet għalkemm dan ma servix biex il-kuntrattur jincentiva ruħu u jagħmel sforz biex jagħmel ix-xogħol mitlub.

Sfortunatament sa tmiem is-sena kien għad hemm żoni li f'perjodu ta' 6 xhur kien għadu qatt ma sar xogħol fihom, xi ħaġa li hija inaċċettabbli.

Tindif u Manutenzjoni ta' Soft Areas

Għal darb'oħra l-Kunsill ħa ħsieb sabiex il-lokalita' tinżamm fi stat nadif. Dan mhux dejjem kien possibbli. Sar xogħol biex il-ħaxix li jikber mal-bankini, jinqata' kemm jista' jkun ta' spiss, għalkemm mhux dejjem sar skond l-esigenzi u l-aspirazzjonijiet tal-Kunsill. Fuq dan il-kuntratt fuq rakkomandazzjoni tal-Contracts Manager sar diversi tnaqqis mill-kontijiet għalkemm dan ma servix biex il-kuntrattur jincentiva ruħu u jagħmel sforz biex jagħmel ix-xogħol mitlub.

Sfortunatament sa tmiem is-sena kien hemm żoni li kważi qatt ma sar xogħol fihom, nuqqas li f'sitt xhur mhux aċċettabbli.

Id-Delega tal-Gwardjani Lokali.

Is-servizz mhux dejjem qed jilħaq l-aspettattiva tal-Kunsill. Il-Kunsill Lokali Pembroke dejjem saħaq li l-ispejjeż għandhom jinħarġu minn fond komuni tal-Kumitat Kongunt u fil-fatt hekk qed isir iżda dan jista' jagħti l-każ li qed isarraf li l-Kunsill ma jkollux kontroll fuq l-iskeda tas-servizz mogħti mill-kumpanija konċernata. Bir-riformi li saru fil-Liġi issa dan ix-xogħol qed isir mill-Kumitat Reġjonali.

L-Amministrazzjoni

Il-Finanzi u l-Hidma tal-Kunsill (ikompli)

Bħala kumment dwar l-amministrazzjoni ta' l-Uffiċċju, nixtieq ngħid li dan ikun miftuħ regolarment mit-Tnejn sal-Ġimgħa f'hinijiet stabili mill-Kunsill kif ukoll wara li saret ir-riforma nhar ta' Sibt kif mitlub mid-Dipartiment għall-Gvern Lokali. Fl-Uffiċċju issib lis-Segretarju Eżekuttiv Kevin Borg u lis-Sinjura Alison Gixti u lis-Sinjorina Kirsty Rizzo bħala skrivani Full Time.

Dawn il-persuni dejjem ikunu lesti jagħmlu l-almu tagħhom biex jilqgħu l-ilmenti u jippruvaw, meta jkun possibbli, jsibu soluzzjoni għall-problemi li jinqalgħu għalkemm dan mhux dejjem ikun possibbli.

Assenjar ta' persuni mill-ETC

Tul din is-sena l-Kunsill kellu assenjat haddiem mill-ETC liema haddiem qed jagħmel 30 siegħa xogħol fil-ġimgħa, liema xogħol jinkludi xogħol ta' manutenzjoni ġenerali.

Konklużjoni

Għaddiet sena oħra ta' hidma ntensiva mill-Kunsill. Sena li setgħet tagħat hafna aktar frott aħjar li kieku ma kienx hemm daqstant burokrazija u nuqqas kbir ta' haddiema biex jaħdmu fil-lokalita' speċjalment minn dawk assenjati minn ma' l-IPSL. Sena li waslet lejn tmien din il-Legislatura. J'alla l-Kunsill li ser ikun elettt f'Marzu 2013 iżomm fuq it-tajjeb li sar fis-snin li għaddew u jkollu l-inizjattiva biex jelgħeb il-problemi li jinqalgħu minn żmien għal żmien.

Finalment niringrazzja lil dawk il-membri tal-Kunsill li servew f'din il-Legislatura u li mhux ser ikunu kandidati għall-elezzjoni ta' 2013 kif ukoll il-kandidati kollha li qed jaspiraw għall-fiduċja tar-residenti biex minn fosthom jiġu eletti Sindku, Viċi Sindku u Kunsilliera li jridu jmexxu lill-Kunsill għal 4 snin li gejjja.



Kevin Borg
Segretarju Eżekuttiv

4.0 Il-Varjazzjonijiet fid-Dhul u fl-Infiq

4.1 L-Iskeda tal-Varjazzjonijiet konsolidati fid-Dhul u fl-Infiq

Nru. tal-Kont	DESKRIZZJONI	a	b	c	a-b/b-a	a-c/c-a
		2012 ATTWALI €	2012 ESTMI €	2011 ATTWALI €	VARJANZA ATTWALI/ESTMI €	VARJANZA ATTWALI €
2	Id-Dhul					
0000	Mill-Gvern	369,403.00	362,165.00	340,287.00	7,238.00	29,116.00
0020	Il-'Bye-laws'	148,394.00	5,880.00	38,060.00	142,514.00	110,334.00
0090	L-Investment	2,689.00	943.00	1,411.00	1,746.00	1,278.00
0100	Generali	826.00		2,145.00	826.00	(1,319.00)
	TOTAL	521,312.00	368,988.00	381,903.00	152,324.00	139,409.00
1	L-Infiq					
1000	Is-Salarji	80,012.00	77,483.91	73,546.00	(2,528.09)	(6,466.00)
2000	Manutenzjoni u Xoghlijiet ohra	344,410.00	281,559.85	226,572.00	(62,850.15)	(117,838.00)
7000	L-Infiq Kapitali	4,209.00	7,400.00	8,981.00	3,191.00	4,772.00
	TOTAL	428,631.00	366,443.75	309,099.00	(62,187.25)	(119,532.00)
	Bilanc	92,681.00	2,544.25	72,804.00	90,136.75	19,877.00
	Opening Cash and Bank Balances - 01/01/2012				114,224.00	
Add	Grant Received					
Less	Grant Absorbed					
Less	Current Deferred Grant				(791.00)	
	Long Term Liability re Council Premises				(5,355.00)	
	Future Commitments				(11,298.34)	
Add:	Balance (Surplus/(Deficit)				92,681.00	
	Available Funds				189,460.66	

Noti:

Il-Varjazzjonijiet fid-Dhul u fl-Infiq (ikompli)**4.2 L-Iskeda tal-Varjazzjonijiet fid-Dhul fid-Dettall**

Nru. tal-Kont	DESKRIZZJONI	a	b	c	a-b	a-c
		2012 ATTWALI €	2012 ESTMI €	2011 ATTWALI €	VARJANZA ATTWALI - ESTMI €	VARJANZA ATTWALI €
2	Id-Dhul					
0000	Mill-Gvern (Brought Forward)					
0001	Annwali	358,700.00	358,699.00	338,597.00	1.00	20,103.00
0002	Supplimentari	1,489.00		1,690.00	1,489.00	(201.00)
0003	Bzonnijiet Speċjali		3,000.00		(3,000.00)	
0004	Delegazzjonijiet Pubbliċi/Governattivi					
0015	Hwejjeg Ohra	9,214.00	486.00		8,748.00	9,214.00
		369,403.00	362,165.00	340,287.00	7,238.00	29,116.00
0020	Il-'Bye-Laws'					
0021	Servizzi Komunitarji	1,329.00	2,480.00	4,408.00	(1,151.00)	(3,079.00)
0036	Ksur tal-'bye-laws'	9,335.00	2,000.00	15,774.00	7,335.00	(6,439.00)
0056	Għotjiet Sponsorjali	200.00	1,000.00		(800.00)	200.00
0066	Generali	137,530.00	400.00	17,878.00	137,130.00	119,652.00
		148,394.00	5,880.00	38,060.00	142,514.00	110,334.00
0090	Investiment					
0091	Imghax tal-Bank	2,689.00	943.00	1,411.00	1,746.00	1,278.00
0096	Sigurtajiet tal-Gvern					
		2,689.00	943.00	1,411.00	1,746.00	1,278.00
0100	Generali					
0110	Donazzjonijiet	50.00			50.00	50.00
0120	Kontribuzzjonijiet	776.00		2,145.00	776.00	(1,369.00)
		826.00		2145	826	-1319
TOTAL		521,312.00	368,988.00	381,903.00	152,324.00	139,409.00

Noti:

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L-Indikaturi li jkejl l-Efficienza u l-Effettività (ikompli)

Nru. tal-Kont	DESKRIZZJONI	a	b	c	b-a	c-a
		2012	2012	2011	VARJANZA	VARJANZA
		ATTWALI	ESTMI	ATTWALI	ATTWALI/ESTMI	ATTWALI
		€	€	€	€	€
1	L-Infiq					
1000	Is-Salarji					
1100	L-Onorarju tas-Sindku	6,539.00	6,414.67	6,364.00	(124.33)	(175.00)
1200	Pagi ta' l-impjegati	52,672.00	51,980.06	50,389.00	(691.94)	(2,283.00)
1300	Bonus	7,285.00	5,556.79	3,933.00	(1,728.21)	(3,352.00)
1400	Dhul Supplimentari					
1500	Kontribuzzjonijiet tas-Sigurtà Socjali	5,044.00	4,922.51	4,716.00	(121.49)	(328.00)
1600	Koncessjonijiet ('Allowances')	6,400.00	6,400.00	6,362.00		(38.00)
1700	Sahra	2,072.00	2,209.88	1,782.00	137.88	(290.00)
		80,012.00	77,483.91	73,546.00	(2,528.09)	(6,466.00)
2000	Manutenzjoni u Xogholijiet ohra					
2100	Konsum tal-bżonn (dawl/ilma/tel. etc.)	6,253.00	6,706.76	6,274.00	453.76	21.00
2200	Xiri ta' Materjal u Fornimenti	1,127.00	2,200.00	2,509.00	1,073.00	1,382.00
2300	Tiswijiet u Manutenzjoni	39,777.00	64,565.00	21,624.00	24,788.00	(18,153.00)
2400	Kera	1,217.00	1,217.10	1,517.00	0.10	300.00
2500	Shubija f'Għaqdiet Nazzjonali/Internazzjonali	389.00	950.00	572.00	561.00	183.00
2600	Spejjez ta' l-Ufficcju	4,308.00	2,195.00	3,529.00	(2,113.00)	(779.00)
2700	Trasport	1,125.00	1,000.00	1,105.00	(125.00)	(20.00)
2800	Safar u vjaggjar	132,373.00	7,200.00	12,702.00	(125,173.00)	(119,671.00)
2900	Tagħrif lill-Publiku	4,915.00	3,000.00	6,340.00	(1,915.00)	1,425.00
3000	Spejjez ta' Kuntratti	119,193.00	164,639.99	143,066.00	45,446.99	23,873.00
3100	Servizzi Professionali	16,802.00	14,141.00	10,013.00	(2,661.00)	(6,789.00)
3200	Tahrig		500.00		500.00	
3300	Ospitalità u Servizzi lill-Komunità	13,559.00	12,745.00	8,652.00	(814.00)	(4,907.00)
3400	Spejjez ohra li jinqalghu	372.00	500.00	2,940.00	128.00	2,568.00
3600	Local Enforcement System	3,000.00		5,729.00	(3,000.00)	2,729.00
		344,410.00	281,559.85	226,572.00	(62,850.15)	(117,838.00)
7000	L-Infiq Kapitali					
7001	Xiri ta' propjeta					
7100	Bini	(6,000.00)	4,400.00	2,851.00	10,400.00	8,851.00
7200	Tiġib	7,335.00	3,000.00	6,130.00	(4,335.00)	(1,205.00)
7300	Makkinarju u Apparat	624.00			(624.00)	(624.00)
7500	Progetti Speċjali	2,250.00			(2,250.00)	(2,250.00)
		4,209.00	7,400.00	8,981.00	3,191.00	4,772.00
TOTAL		428,631.00	366,443.75	309,098.00	(62,187.25)	(119,532.00)

Noti:

5.0 Id-Dikjarazzjoni ta' Rikonċiljazzjoni mal-Bank**5.1 Kont ta' tiffdil**

	€
Bilanc tal-Bank Statement HSBC 009010703 050	38,462.74
Depoziti li saru sal-31/12/2012 u li ma dehrux fil-Bank Statement	
Tnaqqis ta' 'withdrawals' li saru u li ma deherux fil-Bank statement	
Bilanc fil-kont tal-Bank	38,462.74

5.2 Kont kurrenti

	€
Bilanc tal-Bank Statement HSBC 009010703 001	11,770.38
Depoziti li saru sal-31/12/2012 u li ma dehrux fil-Bank Statement	
Audit adjustments	335.00
Tnaqqis ta' 'withdrawals' li saru u li ma deherux fil-Bank statement	-11,880.58
Bilanc fil-kont tal-Bank	224.80

5.3 Petty Cash

	€
Flus fl-idejn	232.94
Depoziti li saru sal-31/12/2012	
Tnaqqis ta' 'withdrawals' li saru	
Bilanc fil-kont fl-idejn	232.94

5.4 Kont Fixed

	€
Bilanc tal-Bank Statement HSBC 009010703 103	220,000.00
Depoziti li saru sal-31/12/2012 u li ma dehrux fil-Bank Statement	
Tnaqqis ta' 'withdrawals' li saru u li ma deherux fil-Bank statement	
Bilanc fil-kont tal-Bank	220,000.00

5.5 Kont kurrenti

	€
Bilanc tal-Bank Statement BOV 40021345911	1,513.01
Depoziti li saru sal-31/12/2012 u li ma dehrux fil-Bank Statement	
Tnaqqis ta' 'withdrawals' li saru u li ma deherux fil-Bank statement	-960.00
Bilanc fil-kont tal-Bank	553.01

5.6 Kont kurrenti

	€
Bilanc tal-Bank Statement Volksbank 4401129006	521.81
Depoziti li saru sal-31/12/2012 u li ma dehrux fil-Bank Statement	
Tnaqqis ta' 'withdrawals' li saru u li ma deherux fil-Bank statement	
Bilanc fil-kont tal-Bank	521.81

6.1 Rapport ta' l-Udituri

Rapport Anness

National Audit Office
Notre Dame Ravelin
Floriana FRN 1600
Malta

Phone: (+356) 22055555
Fax: (+356) 21220708
E-mail: nao.malta@gov.mt
Website: www.nao.gov.mt

Our Ref: NAO 107/2010/46
Your Ref:

3rd May 2013

The Mayor and Executive Secretary
Pembroke Local Council
Pembroke

Dear Sir/Madam,

**AUDIT REPORT and FINANCIAL STATEMENTS
YEAR ENDING 31 DECEMBER 2012**

In terms of Section P2.06 (c.02) of the Local Councils (Audit) Procedures 2006, I am forwarding a copy of the Audit Report and Financial Statements, together with the Management Letter for the financial year ending 31 December 2012.

After seeking the Council's approval, you are kindly requested to submit your response to the Director (Local Government), the Local Government Auditor, and to this Office as stipulated in Section P2.06 (d) of the same Procedures, by not later than six weeks following receipt of this letter.

Yours faithfully,



Tanya Mercieca
Asst. Auditor General

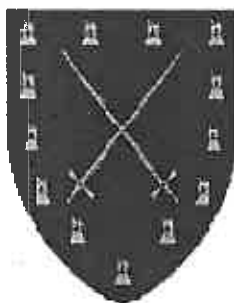
Encls.



LOCAL COUNCIL PEMBROKE

Report to Management

for the financial year ended 31 December 2012





3a

24th April 2013

The Mayor
LOCAL COUNCIL PEMBROKE
Triq Alamein
PEMBROKE PBK 1776

Dear Sir,

REPORT TO MANAGEMENT

As you are well aware, our firm has been reappointed by the National Audit Office to carry out the annual audit of the financial statements of your Council. Our engagement includes the obligation on our part to prepare a report addressed to the Council, explaining weaknesses and recommendations that emanate from the review of your systems as part of our audit. You will understand that our examination cannot be expected to disclose every weakness and therefore the matters dealt with in this report are not necessarily the only shortcomings, which exist. This report is intended as a source of guidance for the Council to refine its systems for better compliance, internal controls and governance. The controls will also be used by the National Audit Office to compile its own report on Local Councils.

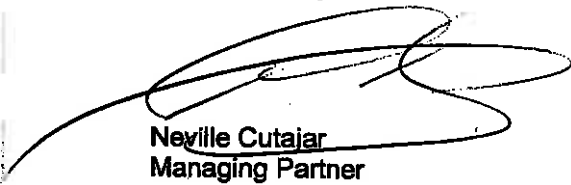
For clarity purposes, this report is distributed to your council, the National Audit Office and the Department of Local councils. The contents of this report shall not be quoted in part or in full or used in any way other than for the above-mentioned scope, without our prior written consent.

During the course of our audit for the period ended 31 December 2012, we have examined the principal accounting records, systems and controls in use by the Council to enable it to ensure as far as possible, the accuracy and reliability of its records and to safeguard its assets. Additionally, we also examined the level of your Council's compliance with the Local Councils Act (1993), the Financial Procedures (1996), the various Legal Notices and Local Councils Department Memos globally issued to Local Councils in the Maltese Islands.

We remain at the Council's disposal for any clarification required regarding the above. We shall be happy to render assistance should you decide to implement any of the recommendations.

Finally, we take this opportunity to thank the Executive Secretary, Mr. Kevin Borg and his Council's administrative team for their valuable assistance and co-operation rendered to us at all times during the course of our audit.

Yours faithfully



Neville Cutajar
Managing Partner

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1. FOLLOW-UP: MANAGEMENT REPORT - YEAR ENDED 31 DECEMBER 2011

1.1. Local Enforcement System

Since the Council does not have direct control on this matter, as it is dependent on third party reports, it could not address the problem in full and therefore we draw your attention to paragraph 2.1 of our management report.

1.2. VAT Fiscal Receipts

The Council has not addressed the matter during the year under review and we therefore draw your attention to paragraph 3.1 of our management report.

1.3. Document & Record Keeping

The Council has not addressed the matter during the year under review and we therefore draw your attention to paragraph 3.3 of our management report.

1.4. Purchase request and purchase order forms

The Council has not addressed the matter during the year under review and we therefore draw your attention to paragraph 3.2 of our management report.

1.5. Categorization of assets and depreciation thereof

The Council has not addressed the matter during the year under review and we therefore draw your attention to paragraph 5.1 to our management report.

1.6. Depreciation

The Council has addressed the matter during the year under review.

1.7. Insurance Policy

The Council has not addressed the matter during the year under review and we therefore draw your attention to paragraph 5.3 of our management report.

1.8. Capital Expenditure accounted for as Revenue Expenditure

The Council has not addressed the matter during the year under review and we therefore draw your attention to paragraph 5.4 to our management report.

1.9. Cash deposits

The Council has addressed the matter during the year under review.

1.10. Accrued Expenditure

The Council has not addressed the matter during the year under review and we therefore draw your attention to paragraph 7.1 of our management report.

1.11. Deferred Income

The Council has not addressed the matter during the year under review and we therefore draw your attention to paragraph 7.2 of our management report.

1.12. Disclosures required in respect of certain IFRS

The Council has not addressed the matter during the year under review and we therefore draw your attention to paragraph 8.1 of our management report.

1.13. Disclosures required in respect of Financial procedures

The Council has not addressed the matter during the year under review and we therefore draw your attention to paragraph 8.2 of our management report.

1.14. Financial Statements presentation

The Council has not addressed the matter during the year under review and we therefore draw your attention to paragraph 8.3 of our management report.

1.15. Comparison of actual expenditure with Annual Budget.

The Council has addressed the matter during the year under review.

2. INCOME

2.1. Local Enforcement System

Observations

By the date of conclusion of our audit work, the Council had still not received the audited annual report of the Joint Committee for the period ended 31st December 2012. During the year under review, the Council has been correctly recording cash receipts received by the Joint Committee, as well as making the distinction between LES pooling and pre-pooling receipts.

Issues Arising

In view of the absence of an audited annual report for the Joint Committee as at 31st December 2012, we could not rely on third party financial information as provided by the Joint Committee to provide reasonable assurance on the amounts being recorded in the financial statements as income from the Local Enforcement System. We have qualified our audit report in this respect.

Recommendations

The Council should pressure the Joint Committee to provide audited financial statements for every financial year in order to have a basis on which to recognise the LES income due to the Council.

2.2. Donations Received

Observations

The Council received a donation amounting to €720 on behalf of Puttinu Cares during one of the activities organised throughout the year. The Council recognised this amount as income. Furthermore, the Council then issued a cheque 10332 to Puttinu Cares amounting to €720 and accounted for separately as an expense.

Issues Arising

The Council is obliged to recognize all revenue in line with IAS 18-Revenue Recognition. However, in this case, the Council neither did it receive any income nor incurred any expenditure itself and therefore this transaction should have been netted off given that this was simply the collection of money for charity and forwarding it to the charity itself. The Council acted in a fiduciary role however there was no income or expenditure arising from this event.

Recommendations

The Council should in such instances recognize such funds collected as 'other creditors' until these funds are duly paid to the charity in question.

2.3. Income allocated to Public/Government Delegations nominal account

Observations

The nominal account 0004/000 called Public/Gov Delegations is being used to allocate the release of the deferred income portion on a monthly basis. On the other hand, in the financial statements this income is being depicted as other government income.

Issues Arising

The Council should account for such revenue in a proper nominal account and should also reflect and disclose this income as a separate line item in the notes within the Financial Statements. This amount should agree with the release of grants disclosed in the Deferred Income note.

Recommendations

Deferred income released in line with the depreciation policy of the asset against which the grant was provided should be allocated to a separate and specific nominal account and this should also be disclosed separately within the financial statements.

3. EXPENDITURE

3.1. VAT Fiscal Receipts

Observations

There were instances where the service provider did not provide a VAT fiscal receipt in terms of the VAT Act (1998). This was for an invoice amounting to €1,904 from the architect Kevin Fsadni and invoices amounting to €200.22 and €140.01 from Infinite Fusions Limited. Despite the fact that the Local Council has asked such suppliers to provide it with fiscal receipts, such receipts were never produced. Following our request during the audit visit, these were obtained but the receipts were dated in 2013.

Issues Arising

Not having expenditure unsupported by appropriate documentation goes against the requirements of the Local Councils Procedures (1996 – Finance) K.L.P. 1/96, P1.11b.

Recommendations

The Council should continue with its efforts in order to collect proper VAT fiscal receipts for every good and service acquired and paid for. If the supplier/service provider in question remains not compliant even after being warned by the Council, then this supplier/service provider should not be further considered for procurement purposes.

3.2. Purchase request and purchase order forms

Observations

The Council has not issued an official purchase order for expenditure amounting to €228.33 from Media Link Communications in relation to advertising expenses.

Issues Arising

With reference to the Financial Procedures (1996 – Finance), KLP1/96, P1.09b we bring to the attention of the Council that for supplies of goods and services not exceeding €1,165, it is expected that purchase request and purchase order forms are duly prepared throughout the purchasing process when it is so required.

Recommendations

The Council should follow the procurement procedures at all times in line with the respective Local

Councils Procedures (1996) and Memos as the case may be. The Council should consider the implementation of an electronic system of purchase request and purchase order forms. Alternatively, purchase orders on pre-printed stationery could be employed.

3.3. Documentation & Record Keeping

Observations

There were two instances where the Council has not received proper fiscal invoices from Philip Seguna in relation to refuse collection services. These amounted to €3,166.51 and €2,535.24 respectively.

Issues Arising

Having expenditure unsupported by appropriate documentation goes against the Local Councils Procedures (1996 – Finance) K.L.P. 1/96, P1.11b. Even though a fiscal receipt is provided, an appropriate tax invoice should always be issued.

Recommendations

An appropriate tax invoice, as required by the Procurement procedures, is obtained for all the expenditure incurred by the Council in the future. Payments should only be undertaken when supported by an appropriate invoice.

3.4. Renewal of expired contracts

Observations

We have identified an instance whereby a contract has expired but the service was still being provided without the issue of a new offer. This related to the provision of accountancy services undertaken by Ms Romina Perice Ferrante at a monthly fee of €220. A call for quotations had been undertaken in April 2009 for this service, which had been duly awarded to the subject supplier.

Issues Arising

Whilst the Council extended the contract for a further period, it should have issued a new call for quotations or tender offer given that this service has exceeded three years as well as given that an increase in fee was approved.

The Council has not adhered in these instances with the Financial Regulations Part VIII Expenditure. This requires that orders, contracts, agreements or items not exceeding € 1,165 shall be authorised by the Council according to order 32(1) of the Standing Orders contained in the Sixth Schedule to the Act, provided that items of the same nature are not purchased within a consecutive four-month period. Anything beyond that threshold has to be covered by a call for quotations or a call for tenders according to the amount of the expenditure to be undertaken.

Recommendations

The Council should issue a call for quotations or a tender offer for the provision of accountancy services and therefore abides with the requirements of the procurement and tendering procedures in terms of the Local Councils Procedures (1996 – Tendering) KLP 3/1996.

4. PERSONAL EMOLUMENTS

4.1. Performance Bonus

Observations

The Executive Secretary's performance bonus amounting to € 2,285 was paid in December along with the December's salary, but the performance bonus was only approved by the Department of Local Government on the 4th January 2013.

Issues Arising

Memo 151/2010 states that the performance bonus of the Executive Secretary, prior to payment, must be approved by the Director of the Department of Local Government after the appraisal report has been approved by the Council during January following the year for which the performance is to be assessed, since the Executive Secretaries are public officers and fall under the responsibility of the Director of the Department of Local Government.

Recommendations

The Council is to ensure that the approved performance bonus is actually paid once approved by the Director of the Department of Local Government.

5. PROPERTY, PLANT AND EQUIPMENT

5.1 Categorization of assets and depreciation thereof

Observations

The Council has categorised some assets in different incorrect asset categories, with the consequences that these are being depreciated with an incorrect depreciation rate. For example, Photovoltaic systems amounting to €10,142 and works undertaken for the building of the administrative office, amounting to € 57,809 have been recognised under the 'Construction' asset category when these should have been allocated under 'Buildings' asset category. Litter bins amounting of €815 have also been recognised under the 'Construction' asset category whereas these should have been expensed directly to the Statement of Comprehensive Income. Expenditure of furniture, fittings and furnishings in the Council's office amounting to €8,461 has been recognised under the 'Construction' asset category whereas these should have been included under the 'Furniture and fittings' asset category.

Issues Arising

The calculation and posting of depreciation is regulated in Financial Procedures (1996 – Finance) KLP 1/96 P1.01, h.07 (as amended by Legal Notice 323 of 2002). The measurement of depreciation undertaken by the Council is in conflict with the depreciation accounting policy of local councils as in fact stipulated in note 2 of the financial statements.

Moreover the Council is not following the requirements of memo 150/2010 and has continued recognising litter bins as capital expenditure in the FAR instead of expensing these immediately to the Statement of Comprehensive Income.

Recommendations

The Council should reclassify accordingly in both the FAR and the financial statements any assets wrongly categorised as well as undertake the necessary adjustments to the depreciation charged on such assets. The Council should also ensure that any litter bins are duly expensed in the year of purchase.

5.2 Reconciliation and upkeep of the Fixed Asset Register (FAR)

Observations

When reviewing the Fixed Asset Register and comparing the amounts as per FAR with the fixed assets recognized in note 11 of the financial statements, we derived a variance amounting to € 2,604 in the furniture and fittings asset category. The cost of furniture and fittings in the fixed asset register stand at € 28,917 whilst the cost as per financial statements stand at €26,314.

Issues Arising

The upkeep of a proper Fixed Asset Register is of utmost importance to the Council as it is deemed to be one of the principle accounting ledgers. It enables the Council to maintain its control of capital expenditure by recording the value, depreciation as well as the location of the particular asset being recorded.

Asset recording as well as its specified location is of particular importance to tighten controls on physical existence and eventual asset disposals. There may be cases where the assets, especially those located in the outer environment, may be exposed to theft, vandalism, arson or extreme nature elements.

Recommendations

The incorporation of a proper fixed asset register within the Council's ledger is conducive to better safeguarding of the assets and makes it easier to regularly reconcile the physical existence of the asset with its record keeping in the ledgers.

The Council should therefore take the following factors into consideration:

- There should be a common reference in the description of the asset in the FAR and the related transaction in the nominal ledger. This makes reconciliations between the two ledgers easier in case of variances and discrepancies.
- The FAR card should contain the exact location of the asset so that in case when the asset is subject to theft, vandalism, fire or any other damage, these could be identified without any problems. This would be useful for insurance claims and asset disposal adjustments.

5.3 Insurance Policy

Observations

We noticed that the Council is not properly insured in different categories of property, plant and equipment held by the Council. In fact, the Council has an insurance policy covering Council's furniture and fittings for the amount of € 28,601, "property in the open" for the amount of € 81,000, computer and office equipment for the amount of € 62,276 and Council buildings for the amount of € 70,000.

The Council's total cost of fixed assets, excluding amounts not yet capitalized and special programmes, as disclosed in its financial statements, amount to 1,010,396, of which € 26,314 relates to furniture and fittings, € 7,666 relates to plant and machinery, € 62,870 relates to office and computer equipment, € 332,872 relates to urban improvements and € 550,796 relates to construction.

Issues Arising

The Council's insurance policy in respect of assets insured needs to be reviewed on an annual basis to avoid having over and under insurance in different categories of property, plant and equipment.

Recommendations

The Council has reviewed its insurance policy during the year under review. We suggest that this exercise is kept on an ongoing basis to avoid unnecessary over and under insurance cover for each respective applicable asset categories and to ensure that the Council is properly insured. We also recommend that the insurance policy details better those assets to be covered under each asset category. In this manner, it will be easier to carry out a claim in case of damage to any particular asset.

5.4 Revenue expenditure accounted for as Capital expenditure

Observations

The Council has capitalised litter bins purchased from Green Skips amounting to €633.66 and accounted for the depreciation in full rather than accounting for the litter bins directly on a replacement basis.

Issues Arising

Memo 150/2010 requires that litter bins should be accounted for on a replacement basis and thus should be expensed accordingly.

Recommendations

Appropriate distinction should be made between items of revenue and capital expenditure throughout the bookkeeping process and any capital items should duly be accounted for only when these adhere to the recognition requirements of the Council's accounting policy. Further to our recommendations, the Council has adjusted its financial statements accordingly.

5.5. Capital Commitments

Observations

Capital commitments in the financial statements amount to €10,798 whilst in the budget forecast for 2013 capital commitments amount to €14,400. Therefore, the amount disclosed in the financial statements is understated by € 3,602.

Issues Arising

Capital commitments need to be disclosed in their entirety in line with the requirements of IAS 16 – Property, Plant and Equipment.

Recommendations

The Council should ensure that the disclosure note is in agreement with the capital expenditure budgeted, so as not to misguide users of financial statements.

6. CASH AND CASH EQUIVALENTS

6.1 Stale cheques

Observations

The Council had, as at end of year, two cheques 9863 and 9864 both amounting to € 167.65, both issued on the 15/02/2012 to MCCS, recorded as unrepresented cheques in the bank current

account which have become stale and were not reversed. The Council also had cheque 10332 amounting to €67.85 which has been issued to Fortuna Enterprises included as unrepresented cheque in the current account when the cheque had been cancelled and yet the payment was not reversed.

Issues Arising

In the case of the stale cheques the period by which these cheques should have been presented at the bank, exceeding six months and therefore legally they have become stale.

Recommendations

The Council should verify such cheque payments and transactions on a regular basis and adjust its records accordingly when such cheque payments become stale or are cancelled. Further to our recommendations, the Council has adjusted its financial statements accordingly.

7. PAYABLES

7.1 Accrued Expenditure

Observations

From our review of the accruals accounted for by the Council as at year end, we noticed that the accounting of these accruals has not been complete and we found instances where no accrual has been undertaken or where the accrual was not estimated correctly.

- Accruals which have been over accrued for:-
 - Water & Electricity for office, Madre Teresa Garden and public convenience amounting to € 285.05. The calculation on the number of days using previous months' consumption was incorrect.
 - Patching works by Ell's Urban Limited amounting to € 6,104. It transpired that the work done in this regard was undertaken in 2009, however the supplier have never claimed for such works and never issued an invoice.
- Accruals which have been under accrued for:-
 - Materials bought from Pembroke Hardware Store amounting to €72. The invoice actually amounted to €91.88 however only an accrual for € 19.88 was recognised.
 - Works for Christmas Decorations undertaken by Kevin Vella amounting to € 550. The Council accrued for one invoice dated 2nd January 2013 amounting to €550 whilst another invoice for €1,100 issued by Socjeta Filarmonika Stella Maris dated 2nd January 2013 should have also been accrued for.
 - An invoice from J & K Contractors amounting to €2,551 for works done in 2012.
 - An invoice from J & K Contractors (PPG/006) amounting to €800.24 for works done in August 2012. The council has recognised and paid €347.11 while the balance of €453.13 was not recognised as a trade payable.

Issues arising

In line with the concept of accrual accounting, accruals should be estimated and accounted for correctly and completely. On the other hand, a proper system of accounting entails that supplier invoices are duly accounted for when received and payments are allocated against them when issued.

Recommendations

The Council should prepare accounts in compliance with the "accruals concept" of accounting in line with the generally accepted accounting principles and International Financial Reporting

Standards. Further to our recommendations, the Council has adjusted its financial statements accordingly.

7.2 Deferred Income

Observations

The release from deferred income in relation to grants received to finance capital items is being recognised on a yearly basis rather than on a monthly basis as per the depreciation policy of the Council. Additionally, the classification between current and non-current deferred income was found to be incorrect as current deferred income was overstated by €58.30 while the non-current deferred income was understated by €104.23.

Issues arising

The release of the deferred income should be calculated on a monthly basis in line with the depreciation policy of the asset against which the grant would have been received. Additionally, current and non-current deferred income should be classified correctly and disclosed appropriately in line with the requirements of IAS1.

Recommendations

The Council should reflect the income released based on the monthly depreciation charge of the respective asset and adjust the classifications between current and non-current deferred income accordingly. Further to our recommendations, the Council has adjusted its financial statements accordingly.

7.3 Classification of Payables

Observations

Note 15 – Borrowings of the financial statements discloses current bank borrowings amounting to €75,362 when these should amount to €75,651, resulting in a variance of €289.

Note 18 – Provisions discloses accruals and deferred income amounting to €43,386 and €33,379 for 2012 and 2011 respectively.

Issues arising

Accruals and deferred income should not be accounted for under provisions but under Trade and Other Payables whilst Current/Non Current classification of borrowings needs to be disclosed in their entirety in line with the requirements of IAS 1 – Presentation of Financial Statements.

Recommendations

The Council should ensure that proper disclosure of all items within the financial statements is undertaken correctly in line with the requirements of International Financial Reporting Standards.

8 OTHER DISCLOSURES IN THE FINANCIAL STATEMENTS

8.1. Disclosures required in respect of certain IFRS

Observations

The Local Council (Financial) Procedures, 1996, require that the financial statements should be prepared in accordance with the International Financial Reporting Standards. These financial statements are not compliant in all respects with the requirements of these standards and in fact disclosures emanating from certain accounting standards are missing.

Amongst other things, omissions were noticed in relation to a number of disclosures as follows:

- No disclosure has been made in relation to a number of accounting policies, revised/new standards being adopted/not yet adopted as well capital management disclosure in line with the requirements of IAS 1-Presentation of Financial Statements
- No disclosures emanating from IFRS 7- Financial Instruments: Disclosures in relation to financial assets and financial liabilities as well as incomplete disclosure in relation to financial risk management.

Issues Arising

The financial statements should be prepared in a consistent manner, whereby groupings should not vary from year to year, unless the comparatives are also restated. This will enable the user to be able to compare one period to another.

All disclosures need to be undertaken in line with the requirements of International Financial Reporting Standards. These disclosures are not simply quantitative but also descriptive and we noted that the latter have sometimes been omitted as noted above. In this respect, we have qualified our audit report.

Recommendations

We recommend that financial statements are prepared in accordance with International Financial Reporting Standards and that all necessary disclosures are undertaken.

8.2. Disclosures required in respect of Financial Procedures

Observations

The financial statements prepared and approved by the Council do not contain the corresponding budget figures for the year under review.

Issues Arising

According to the Financial Procedures supplementing the Financial Regulations issued in terms with the Local Councils Act 1993, the financial statements should include the budget for the period. However, in line with Local Councils' generally accepted reporting procedures, the budget has been excluded from these financial statements. In this respect, we have emphasised this matter in our audit report.

8.3. Financial Statements presentation

Observations

During our review of the financial statements we noted a number of areas in the presentation of the financial statements which were incorrect or were omitted. Most of these have been duly adjusted by the Council further to our recommendations.

Issues Arising

- In the financial statements references of 'At December 2012' should be changed to the use of 'for the year ended', since they reflect a whole calendar year.

- The Statement of Changes in Equity is not in conformity with the IAS 1 Presentation of Financial Statements, whereby the prior year adjustment should be reported in the current year and not with the previous year's amounts.
- With regards to the liability amount to Wasteserv, since this amount is being kept on hold from payment following a directive from the Local Council's Association, a note should be disclosed under the Payables Section, stating that this amount is being disputed.
- Accounting policies pgs 10-16 include disclosure of new and amended standards that are not applicable to Local Council's operations. Additionally, accounting policies with respect to 'Payables', 'Critical accounting estimates and judgements' and 'Capital management policies and procedures' as required by IAS 1 are missing
- Related parties accounting policy on page 13 is to be revised accordingly since it reflects 2011 circumstances.
- Note 24 of the Notes to the Financial Statements – Related party transactions, should include the following related parties, MITA, MTA, Agenzija Zghazagh and Ministry of Finance Economy and Investments.

8.4. Prior Year Adjustment

Observations

The Council has undertaken a prior year adjustment in relation to the over accrual of the performance bonus of the Executive Secretary for 2011 amounting to €1,114. In 2012 an audit adjustment was proposed in order to reduce the over accrual. Since the performance bonus for 2011 was approved in 2012, rather than including the cost in 2012 they undertook a prior year adjustment to reflect the adjusted cost in 2011.

Issues Arising

Please note that this prior year adjustment does not fall within the required parameters arising from the requirements of IAS 8- Accounting Policies, Changes in Accounting Estimates and Errors to be able to be recognised as a prior year adjustment.

Recommendations

The Council should follow the requirements of IAS 8 – Accounting Policies, Changes in Accounting Estimates and Correction of Errors, in order to apply the correct treatment with respect to recognition and measurement and disclosure in respect of any prior year adjustments it undertakes.



**PEMBROKE LOCAL COUNCIL
REPORT AND FINANCIAL STATEMENTS
For the year ended 31 December 2012**

*Prepared by Romina Perici Ferrante B. Com, B.A. Hons (Mgt), F.I.A., C.P.A.
Certified Public Accountant
16, St. John Street,
Mosta MST 3603*



**PEMBROKE LOCAL COUNCIL
REPORT AND FINANCIAL STATEMENTS
For the year ended 31 December 2012**

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**PEMBROKE LOCAL COUNCIL
STATEMENT OF LOCAL COUNCIL MEMBERS' AND
EXECUTIVE SECRETARY'S RESPONSIBILITIES**

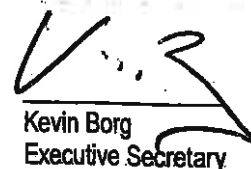
The Local Council (Financial) Regulations, 1993, require the Executive Secretary to prepare a detailed Annual Administrative Report, which includes a statement of the Local Council's comprehensive income for the year and of the Local Council's retained funds at the end of the year. By virtue of the same regulations it is the duty of the Local Council and the Executive Secretary to ensure that the financial statements forming part of the report present fairly, in accordance with accounting policies applicable to Local Councils, the income and expenditure of the Local Council for the year ended and its retained funds as at the year end, and that they comply with the Act, the Local Councils (Financial) Regulations, 1993, and the Local Council (Financial) Procedures, 1996 issued in terms of the said Act.

The Executive Secretary is responsible to maintain a continuous internal control to ascertain that the accounting, recording and other financial operations are properly conducted in accordance with the Local Councils Act, CAP 363, the Local Councils (Financial) Regulations, 1993, and the Local Councils (Financial) Procedures, 1996. The Executive Secretary is also responsible for safeguarding the assets of the Local Council and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Dr. Dean Hill LLD
Mayor

Date: 24/4/13



Kevin Borg
Executive Secretary

LOCAL COUNCIL PEMBROKE

Report of the Local Government Auditors to the Auditor General

We have audited the accompanying financial statements of LOCAL COUNCIL PEMBROKE, which comprise the statement of financial position on page 7 as of 31st December, 2012 and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory notes.

Council's Responsibility for the Financial Statements

The Council Members and the Executive Secretary are responsible for the preparation and fair presentation of these financial statements in accordance with International Financial Reporting Standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council Members and the Executive Secretary, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Qualified Opinion

In accordance with the Local Enforcement System (LES) issued by the Ministry by virtue of Article 72 of the Local Councils Act, 1993, the income relating to contraventions was delegated to the local councils through Legal Notice 32 of 2000. The Council entered into a pooling agreement with a number of local councils within the Local Enforcement System and formed a Joint Committee to manage and administer this function up to September 2011, when this was delegated to Regional Committees. Due to the fact that no proper audited financial statements have been prepared by the Joint Committee, we could not obtain reasonable assurance on the completeness of the share of income, which amounted to €9,335 for the year under review, which has been recorded in the financial statements as well as on any possible accrued income or liabilities present as at end of the current financial year.

The Council maintains a fixed asset register to record fixed assets acquired by it. However a number of assets have been incorrectly categorized with the consequence that an incorrect depreciation rate has been applied and recognised in the financial statements. Whilst we are of the opinion that there may be material misstatements in the depreciation provision and charge for the year, there were no practicable procedures to arrive to the exact amount of misstatement in the depreciation provision and depreciation charge for the year.

IFRS require that all applicable standards and their disclosure requirements are adhered to. These financial statements lack appropriate disclosure in line with the requirements of IAS 1-Presentation of Financial Statements in relation to a number of accounting policies, revised/new standards being adopted/not yet adopted as well capital management disclosure and certain disclosure requirements arising from IFRS 7-Financial Instruments Disclosure in relation to financial assets and financial liabilities as well as incomplete disclosure in relation to financial risk management.

Qualified Opinion

In our opinion, except for the effect on the financial statements of the matter referred to in the Basis for Qualified Opinion paragraphs, the financial statements give a true and fair view the financial position of Local Council Pembroke as at 31st December, 2012 and of its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards.

Opinion on Other Legal and Regulatory Requirements

These financial statements do not comply fully with the Local Council (Financial) Procedures, 1996.

According to the Financial Procedures supplementing the Financial Regulations issued in terms with the Local Councils Act 1993, the financial statements should include the budget for the year. In line with Local Councils' generally accepted reporting procedures, the budget has been excluded from these financial statements.



This copy of the report has been signed by
Neville Cutajar (Partner) on its behalf

3a

Certified Public Accountants

Level 2

Palazzo Ca' Brugnera

Valley Road

Birkirkara BKR9024

Malta

Date 24^h March 2013

**PEMBROKE LOCAL COUNCIL
STATEMENT OF COMPREHENSIVE INCOME
For the year ended 31 December 2012**

		2012	2011
	Notes	Euro	Euro
INCOME			
Funds received from Central Government	3	360,189	340,287
Income raised under Law Enforcement system	4	9,335	15,774
General income	5	<u>149,099</u>	<u>24,431</u>
		<u>518,623</u>	<u>380,492</u>
EXPENDITURE			
Personnel emoluments	6	80,012	73,546
Operations and maintenance	7	159,207	162,144
Administration and other expenditure	8	<u>230,302</u>	<u>107,309</u>
		<u>469,521</u>	<u>342,999</u>
OPERATING SURPLUS FOR THE YEAR		€49,102	€37,493
Finance Cost	9	(1,989)	(2,335)
Finance Income	10	<u>2,689</u>	<u>1,411</u>
SURPLUS FOR THE YEAR		<u>€ 49,802</u>	<u>€ 36,569</u>

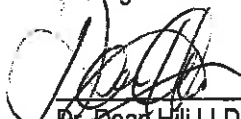
The notes on page 10 to 28 form an integral part of these financial statements

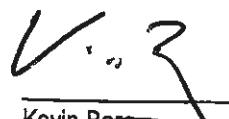
**PEMBROKE LOCAL COUNCIL
STATEMENT OF FINANCIAL POSITION
At 31 December 2012**

	Notes	31 Dec 2012	31 Dec 2011
		Euro	Euro
ASSETS			
Non-Current Assets			
Property, plant and equipment	11	<u>361,525</u>	<u>404,404</u>
Current Assets			
Inventories	12	2,449	2,678
Trade and other receivables	13	142,541	11,000
Cash and cash equivalents	14	<u>259,996</u>	<u>160,604</u>
Total Current Assets		<u>404,986</u>	<u>174,282</u>
TOTAL ASSETS		<u>€ 766,511</u>	<u>€ 578,686</u>
RESERVES AND LIABILITIES			
Reserves			
Retained funds		<u>473,513</u>	<u>423,711</u>
Non-Current Liabilities			
Long-term borrowings	15	76,024	81,471
Deferred Income	16	<u>12,747</u>	<u>13,446</u>
Total Non-Current Liabilities		<u>88,771</u>	<u>94,917</u>
Current Liabilities			
Trade and other payables	17	88,466	23,353
Provisions	18	40,110	32,265
Short-term borrowings	15	<u>75,651</u>	<u>4,440</u>
Total Current Liabilities		<u>204,227</u>	<u>60,058</u>
TOTAL EQUITY AND LIABILITIES		<u>€ 766,511</u>	<u>€ 578,686</u>

The notes on pages 10 to 28 form an integral part of these financial statements

These financial Statements were approved by the Local Council on the 24/4/13
and signed on its behalf by:


Dr. Deán Hili LL.D
Mayor


Kevin Berg
Executive Secretary

PEMBROKE LOCAL COUNCIL
STATEMENT OF CHANGES IN EQUITY
For the year ended 31 December 2012

	Retained Funds Euro
At 1 January 2011	387,142
Surplus for the year	<u>36,569</u>
At 31 December 2011	<u>423,711</u>
At 1 January 2012	423,711
Surplus for the year	<u>49,802</u>
At 31 December 2012	<u>473,513</u>
Equity interest	<u>€ 473,513</u>

PEMBROKE LOCAL COUNCIL
STATEMENT OF CASH FLOWS
For the year ended 31 December 2012

		1 Jan 2012 – 31 Dec 2012	1 Jan 2011 – 31 Dec 2011
	Notes	Euro	Euro
Surplus/(Deficit) for the year		49,802	36,569
Adjustments for:			
Depreciation		47,088	45,216
Interest Payable		1,562	2,335
Interest Receivable		(2,689)	(1,411)
Provision for Bad LES Debts		0	5,729
Operating Profit before Working Capital changes		95,763	88,438
(Increase)/Decrease in Inventories		229	595
(Increase)/Decrease in Trade and other receivables		(131,541)	6,518
Increase/(Decrease) in payables		72,976	(9,219)
(Decrease)/Increase in other payables		(790)	500
Government Grant released		<u>(1,489)</u>	<u>(1,690)</u>
Net cash inflow from operating activities		<u>35,148</u>	<u>85,142</u>
Cash flows from investing activities			
Interest Received		2,689	1,411
Acquisition of property, plant and equipment		<u>(4,209)</u>	<u>(8,981)</u>
Net cash (outflow) from investing activities		<u>(1,520)</u>	<u>(7,570)</u>
Cash flows from financing activities			
Grant Received		0	908
New short-term bank borrowings		70,922	0
Repayment of short-term bank borrowings		<u>(5,158)</u>	<u>(4,293)</u>
Net cash inflow/(outflow) from financing activities		<u>65,764</u>	<u>(3,385)</u>
Net increase in cash and cash equivalents		<u>99,392</u>	<u>74,187</u>
Analysis of changes in cash and cash equivalents during the year			
Cash and cash equivalents at beginning of year		160,604	86,417
Net increase/(decrease) in cash and cash equivalents		<u>99,392</u>	<u>74,187</u>
Cash and cash equivalents at end of year	14	<u>259,996</u>	<u>160,604</u>

The notes on page 10 to 28 form an integral part of these financial statements.

PEMBROKE LOCAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2012

1. GENERAL INFORMATION

Pembroke Local Council is the local authority of Pembroke setup in accordance with the Local Councils Act 1993. The office of the Council is at Triq Alamein, Pembroke.

The financial statements were authorised for issue by the Council on the 24/4/13.

2. ACCOUNTING POLICIES AND REPORTING PROCEDURES

These financial statements are prepared under the historical cost convention, as modified to include fair values where it is stated in the accounting policies below. These financial statements are prepared in accordance with the provisions of the Local Councils Act (CAP 363), the Financial Regulations issued in terms of this Act and the Local Councils (Financial) Procedures 1996 enacted in Malta and with the requirements of the International Financial Reporting Standards.

These financial statements have been drawn up in accordance with the accounting policies and reporting procedures prescribed for Local Councils in the Financial Regulations issued by the Minister of Finance in conjunction with the Minister responsible for Local Government in terms of section 67 of the Local Councils Act (CAP 363).

New and amended standards adopted by the Local Council

The Council has adopted the following new and amended standards as of 1 January 2012:

On 6 May 2010, the IASB completed its annual improvements project, entitled Improvements to IFRS. This project incorporates amendments to a number of IFRSs, including IFRS 7 Financial Instruments: Disclosures, IAS 1 Presentation of Financial Statements and IAS 34 Interim Financial Reporting. The IFRS 7 Amendment addresses a perceived lack of clarity in the intended interaction between the qualitative and quantitative disclosures of the nature and extent of risks arising from financial instruments and clarifies the required level of disclosure in connection with credit risk. The IAS 1 Amendment clarifies that entities may present the required reconciliations for each component of other comprehensive income either in the statement of changes in equity or in the notes to the financial statements. The IAS 34 Amendment emphasises the principle in IAS 34 that the disclosure about significant events and transactions in interim periods should update the relevant information presented in the most recent annual financial report and clarifies how to apply this principle in respect of financial instruments and their fair value. The Amendments, which have been endorsed by the European Union, are applicable for annual periods beginning on or after 1 January 2012, with earlier application being permitted:

PEMBROKE LOCAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2012

- IAS 24 – Related party disclosures (effective 1 January 2011). Amendments simplified the definition of a related party, clarified its intended meaning and eliminating inconsistencies from the definition. It also provided for a partial exemption from the disclosure requirements for government-related entities.

New important standards and amendments not yet adopted

On 7 October 2010, the IASB issued amendments to IFRS 7, which amendments are entitled Disclosures-Transfers of Financial Assets. The amendments will allow users of financial statements to improve their understanding of transfer transactions of financial assets. The amendments also require certain additional disclosures. The amendments are applicable for annual periods beginning on or after 1 July 2011.

New important standards and amendments not yet adopted by EU

A number of new International Financial Reporting Standards and amendments and revisions thereto were in issue but not yet effective during the financial year under review. These include the following:

- IFRS 9 Financial Instruments is applicable for annual periods beginning on or after 1 January 2013, with earlier application being permitted. This Standard represents the completion of the classification and measurement part of the IASB's project to replace IAS 39 Financial Instruments: Recognition and Measurement. This Standard addresses the classification and measurement of certain financial assets and financial liabilities. IFRS 9 requires financial assets that fall within its scope to be classified on the basis of the entity's business model for managing the financial assets and the contractual cash flow characteristics of the financial assets. The Standard requires financial assets to be subsequently measured at amortised cost or at fair value. The new requirements in relation to financial liabilities address the problem of volatility in profit or loss arising from an issuer to measure its own debt at fair value. With the new requirements, any entity choosing to measure a liability at fair value will present the portion of the change in its fair value due to changes in the entity's own credit risk in other comprehensive income rather than within profit or loss. This Standard has not yet been adopted by the EU at the date of authorisation of these financial statements.

PEMBROKE LOCAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (continued)

- On 12 May 2011, the IASB also issued IFRS 13 Fair Value Measurement. This Standard defines fair value, sets out in a single IFRS a framework for measuring fair value and requires disclosures about fair value measurements. IFRS 13 does not require fair value measurements in addition to those already required or permitted by other IFRS. The Standard is applicable for annual periods beginning on or after 1 January 2013, with earlier application being permitted. IFRS 13 has not yet been endorsed by the European Union at the date of authorisation of these financial statements.
- On 16 June 2011, the IASB issued amendments to IAS 1, which amendments are entitled Presentation of Items of Other Comprehensive Income. These Amendments will require Local Councils to group together items within other comprehensive income that may be reclassified to the profit or loss section of the income statement. These amendments are effective for financial years beginning on or after 1 July 2012. The Amendments have not yet been endorsed by the European Union at the date of authorisation of these financial statements.

The Councillors and Executive Secretary are assessing the impact that the adoption of these International Financial Reporting Standards will have on the financial statements in the period of initial application. The Councillors and Executive Secretary anticipate that the adoption of other International Financial Reporting Standards that were in issue at the date of authorisation of these financial statements, but not yet effective will have no material impact on the financial statements in the period of initial application.

Property, plant and equipment

Property, plant and equipment are stated at cost less accumulated depreciation and impairment loss to date. Depreciation is calculated on a monthly basis using the reducing balance method at rates calculated to write off the cost less residual value of each asset over its expected useful life as follows:

	%
Land	0.0
Trees	0.0
Buildings	1.0
Office Furniture and Fittings	7.5
Construction works	10.0
Urban Improvements (street furniture)	10.0
Special Programs (Projects)	10.0
Office Equipment	20.0
Motor Vehicles	20.0
Plant and Machinery	20.0
Computer Equipment	25.0
Plants	100.0
Litter Bins	Replacement Basis
Playground Furniture	100.0
Traffic Signs	Replacement Basis

PEMBROKE LOCAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (continued)

Road Signs	Replacement Basis
Street Mirrors	Replacement Basis
Street Lights	100.0

Gains and losses on disposal of property, plant and equipment are determined by reference to their carrying amount and are taken into account in determining operating profit. The residual values and useful lives of the assets are reviewed and adjusted as appropriate, at each Statement of Financial Position date. The carrying amount of an asset is written down immediately to its recoverable amount if the carrying amount of the asset is greater than its estimated recoverable amount.

Subsequent costs are included in the carrying amount of the asset or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Statement of Comprehensive Income during the financial period in which they are incurred.

Related parties

Related parties are those persons or bodies of persons having relationships with the Council as defined in IAS 24. The paragraphs adopted from IAS 24 are paragraphs 25 – 27, being amendments to government related entities' disclosures.

Impairment of Assets

Assets that have an indefinite useful life are not subject to amortisation and are tested annually for impairment. Assets that are subject to amortisation or depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the carrying amount of the asset exceeds its recoverable amount. The recoverable amount is the higher of the fair value of the asset less cost to sell and the value in use. Impairment losses are immediately recognised as an expense in the Statement of Income and Expenditure.

Leases

Leases in which a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are charged to the income statement on a straight-line basis over the period of the lease.

Amounts Receivable

Amounts receivable are recognized initially at fair value and subsequently measured at amortized cost using the effective interest rate method, less provision for impairment. A provision for impairment of amounts receivable is established when there is objective evidence that the Council will not be able to collect all amounts due according to the original terms of the receivable. The amount of the provision is the difference between the

PEMBROKE LOCAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (continued)

carrying amount of the asset in the present value of the estimated future cash flows, discounted at the effective interest rate. The amount of the provision is recognized in the Statement of Income and Expenditure.

Revenue recognition

Revenue is recognised when there are no significant uncertainties concerning the derivation of consideration or associated costs. Interest income is recognised in the income statement as it accrues.

Payables and Borrowings

Payable and Borrowing Costs are recognised as an expense in the period in which they are incurred. Amounts payable comprise creditor payments, that is, the amounts payable for the procurement of supplies and services. When an invoice or request for payment is received from a supplier, this is checked to the purchase order previously issued or the services contract, before payment is release in favour of any vendor. All cheque payments are signed by the Mayor and Executive Secretary and then reconciled with the bank statements on a monthly basis.

Government Grants

Government grants relating to costs are deferred and recognised in the income statement over the period necessary to match them with the costs that they are intended to compensate. Government grants relating to the purchase of property, plant and equipment are included in non-current liabilities as deferred government grants and are credited to the income statemt over the expected lives of the related assets.

Foreign Currencies

Items included in the Financial Statements are measured using the currency of the primary economic environment in which the Local Council operates. These Financial Statements are presented in €, which is the Council's functional and presentation currency.

Inventory

Inventory is calculated at lower of cost and net realisable value.

Surpluses and deficits

Only surpluses that were realised at the date of the Statement of Affairs are recognised in these Financial Statements. All foreseeable liabilities and potential losses arising up to the said date are accounted for even if they become apparent between the said date and the date on which the Financial Statements are approved.

Cash and Equivalents

Cash and Cash Equivalents are carried in the Statement of Affairs at face value. For the purposes of the Cash Flow Statement, cash and cash equivalents comprise cash in hand and balances held with banks.

PEMBROKE LOCAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (continued)

Local Enforcement System

Pembroke Local Council formed part of the Group H Joint Committee from September 2002 until August 2011. As from September 2011, Pembroke Local Council forms part of the North Region. The amount disclosed in the financial statements under Local Enforcement Income represents the share of profit derived from the Joint Committee after deducting the related expenses.

Critical Estimates and Judgements

The amounts recognised in the financial statements are sensitive to the accounting policies, assumptions and estimates that underlie the preparation of the financial statements. The judgements made in applying the Local Council's accounting policies that have the most significant effect on the amounts recognised in the financial statements, together with information about the key assumptions concerning the future, and other key sources of estimation uncertainty at the end of the reporting period, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are disclosed in the remaining notes to the financial statements.

Capital Management Policies and Procedures

The Pembroke Local Council's objective is to continue as a going concern and to ensure that the Financial Statements' Indicator, that is the Net Asset Position of the Local Council, is above the 10% of the Annual Government Allocation, as stipulated by the Department of Local Government. This indicator is being monitored on a quarterly basis by the Council.

Financial Instruments

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions of the financial instrument. Financial assets are derecognised when the contractual rights to the cash flows from the financial asset expire, or when the financial asset and all substantial risks and rewards are transferred. A financial liability is derecognised when it is extinguished, discharged, cancelled or expires.

Financial assets and financial liabilities are measured initially at fair value plus transaction costs. They are measured subsequently as described below:

Financial Assets

For the purpose of subsequent measurement, financial assets of the Council are classified into loans and receivables upon initial recognition. Receivables are subject to review for impairment at least at each reporting date. Financial assets are impaired when there is any objective evidence that a financial asset or a group of financial assets is impaired. Different criteria to determine impairment are applied for each category of financial assets, which are described below:

All income and expenses relating to loans and receivables are presented within 'finance income' or 'finance costs', except for impairment of receivables which is presented within 'administration and other expenditure'. Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. After initial recognition, these are measured at

PEMBROKE LOCAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (continued)

amortised cost using the effective interest method, less provision for impairment. Discounting is omitted where the effect of discounting is immaterial. The Council's other receivables fall into this category of financial instruments.

Individually significant receivables are considered for impairment when they are past due or when other objective evidence is received that a specific counterparty will default. Receivables that are not considered to be individually impaired are reviewed for impairment in groups, which are determined by reference to the industry and region of a counter party and other available features of shared credit risk characteristics. The percentage of the write down is then based on recent historical counterparty default rates for each identified group.

Financial Liabilities

The Council's financial liabilities included other payables. These are stated at their nominal account which is a reasonable approximation of fair value.

All interest-related charges are included within 'finance costs'.

3. FUNDS RECEIVED FROM CENTRAL GOVERNMENT

	1 Jan-31 Dec 2012	1 Jan-31 Dec 2011
	Euro	Euro
In terms of Section 55 of the Local Councils Act, 1993	358,700	338,597
Other Government Income	<u>1,489</u>	<u>1,690</u>
	<u>360,189</u>	<u>340,287</u>

PEMBROKE LOCAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (continued)

4. LOCAL ENFORCEMENT INCOME

	1 Jan-31 Dec 2012	1 Jan-31 Dec 2011
	Euro	Euro
Contraventions and Other fines ...	0	5,729
Share of Surplus from Joint Committee	<u>9,335</u>	<u>10,045</u>
	<u>9,335</u>	<u>15,774</u>

5. GENERAL INCOME

	1 Jan – 31 Dec 2012	1 Jan – 31 Dec 2011
Tender Documents	600	7,110
Donations and Sponsorships	250	0
Contributions	320	1,679
Others	1,509	1,827
Income from permits	1,779	501
Income re Library	456	466
Income from Water Services	(450)	3,757
Administrative fee Regional Committees	3,492	150
Insurance Claims	981	0
Kunsill Zaghzagh	6,914	0
EU Funded Program	133,248	8,941
	<u>€ 149,099</u>	<u>€ 24,431</u>

6. PERSONNEL EMOLUMENTS

	1 Jan – 31 Dec 2012	1 Jan – 31 Dec 2011
Personnel Emoluments include, <i>inter alia</i>		
Mayor's Honoraria	6,539	6,364
Mayor's and Councillors' Allowances	6,400	6,362
Executive Secretary Salary and Allowances	26,758	23,898
Employees' Salaries	35,271	32,206
Social Security Contributions	5,044	4,716
	<u>€ 80,012</u>	<u>€ 73,546</u>

PEMBROKE LOCAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (continued)

	1 Jan – 31 Dec 2012	1 Jan – 31 Dec 2011
7. OPERATIONS AND MAINTENANCE EXPENSES	Euro	Euro
Operations and maintenance includes, <i>inter alia</i>		
REPAIRS AND UPKEEP		
Roads and street pavements (patching works)	32,391	15,076
Public Property	1,664	4,092
Office furniture & equipment	534	78
Street Signs	3,112	432
Other repairs & upkeep	990	162
Road Markings	2,213	4,293
	<u>€ 40,904</u>	<u>€ 24,133</u>
CONTRACTUAL SERVICES		
Refuse collection	53,469	52,374
Bulky refuse collection	10,429	9,286
Road and street cleaning	17,365	23,952
Cleaning and maintenance of non-urban roads	5,051	9,664
Cleaning and maintenance parks and gardens	6,507	14,516
Cleaning and maintenance of verges	7,621	14,229
Cleaning and maintenance council premises	2,128	2,031
Other Cleaning and maintenance	0	200
LES related expenditure	3,000	0
Street lighting	8,275	7,577
Other Contractual Services	4,458	4,182
	<u>€ 118,303</u>	<u>€ 138,011</u>
TOTAL OPERATIONS AND MAINTENANCE EXPENSES	<u>€ 159,207</u>	<u>€ 162,144</u>

PEMBROKE LOCAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (continued)

	1 Jan - 31 Dec 2012	1 Jan - 31 Dec 2011
	Euro	Euro
8. ADMINISTRATIVE AND OTHER EXPENSES		
Depreciation	47,088	45,216
Water, Electricity & Telecommunications	6,253	6,274
Rent	1,217	1,517
National and international memberships	389	572
Office Services	4,308	3,529
Insurance	1,822	2,681
Library expenses	1,922	1,072
Travel and EU Projects	132,373	12,702
Transport	1,125	1,105
Advertising & Public relations	2,993	5,268
Professional services	16,802	10,013
Provision for Bad LES Debts	0	5,729
Community and hospitality	13,559	8,652
Sundry minor expenses	372	2,940
Bank Charges	<u>79</u>	<u>39</u>
TOTAL ADMINISTRATIVE EXPENSES	<u>€ 230,302</u>	<u>€ 107,309</u>
9. FINANCE COST		
	1 Jan-31 Dec 2012	1 Jan-31 Dec 2011
Bank Interest on Loan	<u>€ 1,989</u>	<u>€ 2,335</u>
10. FINANCE INCOME		
	1 Jan-31 Dec 2012	1 Jan-31 Dec 2011
Bank Interests	<u>€ 2,689</u>	<u>€ 1,411</u>

PEMBROKE LOCAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (continued)

11. PROPERTY, PLANT AND EQUIPMENT

	Office Furniture, Fixtures & Fittings €	Office Equipment €	New Street Signs €	Urban Improvements €	Construction €	Special Programmes €	Trees €	Plant & Machinery €	Asset not yet capitalised €	Total €
Cost										
At 1 January 2012	25,998	62,276	11,787	325,219	550,796	653,660	15,841	7,636	6,000	1,659,213
Additions	316	594	0	3,930	0	0	2,250	30	0	7,120
Transferred	0	0	0	3,089	0	0	0	0	-3,089	0
Disposals	0	0	0	0	0	0	0	0	-2,911	-2,911
At 31st December 2012	26,314	62,870	11,787	332,238	550,796	653,660	18,091	7,666	0	1,663,422
Grants										
At 1 January 2012	0	3,494	0	60,436	0	653,923	0	0	0	717,853
Transferred during the year	0	0	0	0	0	0	0	0	0	0
At 31st December 2012	0	3,494	0	60,436	0	653,923	0	0	0	717,853
Depreciation										
At 1 January 2012	10,537	45,137	11,787	154,042	309,753	-263	0	5,963	0	536,956
Transferred	0	0	0	0	0	0	0	0	0	0
Charge for the period	1,163	3,390	0	18,093	24,104	0	0	338	0	47,088
Released on Disposal	0	0	0	0	0	0	0	0	0	0
At 31st December 2012	11,700	48,527	11,787	172,135	333,857	-263	0	6,301	0	584,678
Net Book Value										
At 31st December 2012	14,614	10,849	0	99,667	216,939	0	18,091	1,365	0	361,525

PEMBROKE LOCAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (continued)

11. PROPERTY, PLANT AND EQUIPMENT (cont.)

	Office Furniture, Fixtures & Fittings €	Office Equipment €	New Street Signs €	Urban Improvements €	Construction €	Special Programmes €	Trees €	Plant & Machinery €	Asset not yet capitalised €	Total €
Cost										
At 1 January 2011	25,868	62,276	11,787	325,219	540,653	653,660	15,841	7,636	7,292	1,650,232
Additions	130	0	0	0	2,851	0	0	0	6,000	8,981
Transferred	0	0	0	0	7,292	0	0	0	-7,292	0
Disposals	0	0	0	0	0	0	0	0	0	0
At 31st December 2011	25,998	62,276	11,787	325,219	550,796	653,660	15,841	7,636	6,000	1,659,213
Grants										
At 1 January 2011	0	3,494	0	60,436	0	653,923	0	0	0	717,853
Transferred during the year	0	0	0	0	0	0	0	0	0	0
At 31st December 2011	0	3,494	0	60,436	0	653,923	0	0	0	717,853
Depreciation										
At 1 January 2011	9,285	40,677	11,787	141,737	282,972	-263	0	5,545	0	491,738
Transferred	0	0	0	0	0	0	0	0	0	0
Charge for the year	1,252	4,459	0	12,305	26,782	0	0	418	0	45,216
Released on Disposal	0	0	0	0	0	0	0	0	0	0
At 31st December 2011	10,537	45,136	11,787	154,042	309,754	-263	0	5,963	0	536,954
Net Book Value										
At 31st December 2011	15,461	13,646	0	110,741	241,042	0	15,841	1,673	6,000	404,404

PEMBROKE LOCAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (continued)

12. INVENTORIES

	1 Jan-31 Dec 2012	1 Jan-31 Dec 2011
Stock of Books	<u>2,449</u>	<u>2,678</u>

13. TRADE AND OTHER RECEIVABLES

	1 Jan – 31 Dec 2012	1 Jan – 31 Dec 2011
	Euro	Euro
Amount invoiced but not yet settled	13,546	4,643
Pre-Pooling LES Debtors	12,996	12,996
Provision for Bad LES debts	(12,996)	(12,996)
Other debtors	700	700
Prepayments and Accrued income	<u>128,295</u>	<u>5,657</u>
	<u>142,541</u>	<u>11,000</u>

Prepayments include prepayments of Local Council property rental and insurance premium.

Receivables

Amount invoiced but not yet settled are analysed as follows:

	2012 Jan-Dec	2011 Jan-Dec
	Euro	Euro
Within credit period	8,857	4,643
Exceeded credit period but not impaired	5,689	0
Provision for doubtful debts	<u>0</u>	<u>0</u>
	<u>13,546</u>	<u>4,643</u>

14. CASH AND CASH EQUIVALENT

Cash and cash equivalents consist of cash in hand and balance with banks. Cash and cash equivalents included in the cash flow statement comprise the following amounts in the Local Council's Statement of Affairs:

	1 Jan – 31 Dec 2012	1 Jan – 31 Dec 2011
	Euro	Euro
Petty cash	233	233
Bank balances – Ordinary Funds	<u>259,771</u>	<u>160,371</u>
	<u>€ 259,996</u>	<u>€ 160,604</u>

PEMBROKE LOCAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (continued)

15. BORROWINGS

	1 Jan – 31 Dec 2012	1 Jan – 31 Dec 2011
	Euro	Euro
Non-current		
Bank Borrowings	<u>76,024</u>	<u>81,471</u>
Current		
Bank Borrowings	4,729	4,440
Bank Borrowings – EU Projects	<u>70,922</u>	<u>0</u>
	<u>75,651</u>	<u>4,440</u>
Borrowings		
Repayable between one and two years	9,458	8,880
Repayable between two and five years	14,187	13,320
Repayable in five years or more	<u>52,379</u>	<u>59,271</u>
	<u>76,024</u>	<u>81,471</u>
Repayable after five years or more:		
Bank loan	<u>52,379</u>	<u>59,271</u>

Note: The bank loan is secured by the fact that the Government subvention is channelled through an account opened with Volksbank Malta Limited. The loan bears interest at MIBOR plus 1.45% per annum and is repayable by monthly instalments of €560 inclusive of interest and will be cleared within 20 years from drawdown.

PEMBROKE LOCAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (continued)

16. DEFERRED INCOME

	1 Jan-31 Dec 2012	1 Jan-31 Dec 2011
	€	€
Government Grants		
At beginning of year	15,582	16,364
Increase in period	<u>0</u>	<u>908</u>
	15,582	17,272
Released in period	<u>(1,489)</u>	<u>(1,690)</u>
At end of year	<u>14,093</u>	<u>15,582</u>
 Current Deferred Income	 <u>1,346</u>	 <u>2,136</u>
 Non-Current Deferred Income	 <u>12,747</u>	 <u>13,446</u>
 Deferred Government Grants		
Deferred between one and two years	2,564	3,908
Deferred between two and five years	2,999	4,009
Deferred in five years or more	<u>8,530</u>	<u>7,665</u>
	<u>14,093</u>	<u>15,582</u>
 Deferred after five years or more		
Government Grants	<u>8,530</u>	<u>7,665</u>

17. TRADE AND OTHER PAYABLES

	1 Jan - 31 Dec 2012	1 Jan - 31 Dec 2011
	Euro	Euro
Trade Payables	<u>88,466</u>	<u>23,353</u>
	<u>88,466</u>	<u>23,353</u>

Included with Trade Payables is the amount of €14,654 (2011 - €10,028) due to Wasteserv Ltd. which is being disputed.

18. PROVISIONS

Provisions include estimates for goods and services received prior to 31 December 2012 and for which invoices have not yet been received by the Local Council.

	1 Jan-31 Dec 2012	1 Jan-31 Dec 2011
Accruals and Deferred Income	<u>€ 40,110</u>	<u>€ 32,265</u>

PEMBROKE LOCAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (continued)

20. CONTINGENT LIABILITIES

The council has received goods and services that are being disputed. The total amount of these contingent liabilities amount to €7,597. The council has also an objection over an awarded contract amounting to €3,568.

21. CAPITAL COMMITMENTS

	1 Jan – 31 Dec 2012	1 Jan – 31 Dec 2011
	Euro	Euro
- Capital expenditure that has been approved but not provided for in the Financial Statements		
(i) Street Lighting	0	0
- Capital expenditure that has been approved but not yet contracted for.		
(ii) General upgrading works	10,798	7,400
	<u>€ 10,798</u>	<u>€ 7,400</u>

22. FAIR VALUES ESTIMATION

The nominal values less estimated credit adjustments of receivables and payables are assumed to approximate their fair values, otherwise, these have been adjusted to approximate their fair values.

PEMBROKE LOCAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (continued)

23. GOING CONCERN

The Statement of Financial Position and the notes thereto, with special reference to capital commitments, suggest that the going concern assumption used in the preparation of these financial statements is dependent on further sources of funds other than the annual financial allocation by Central Government, on the collection of debts due to the Council and on the continued support of the Council's creditors. Any adverse change in either of these assumptions above, would not let the Council to be able to meet its financial obligations as they fall due without curtailing its future commitments.

24. RELATED PARTY TRANSACTIONS

The Pembroke Local Council has the following related parties, exercising:

- i. Significant Control – The Department of Local Government
- ii. Joint Control – Group H Joint Committee for Local Enforcement and North Regional Committee for Local Enforcement
- iii. No Control – Water Services Corporation, Enemalta Corporation, WasteServ Malta Ltd., South Regional Committee, Gozo Regional Committee, South Eastern Regional Committee, Central Regional Committee, Police General Head Quarters, Malta Environment and Planning Authority and the Department of Lands.

The following were the significant transactions carried out by the Council with related parties having significant control:

	2012	2011
	Euro	Euro
Annual Financial Allocation	358,700	338,597
<u>Key Management Emoluments</u>		
Executive Secretary	27,871	
Mayor's Honoraria	5,570	
Mayor & Councillors' Allowances	6,400	

PEMBROKE LOCAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (continued)

25. FINANCIAL RISK MANAGEMENT

The Council's activities expose it to a variety of financial risks such as market risk, credit risk, and liquidity risk. The Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimize potential adverse effects on the Council's financial performance.

Market Risk

The Council's interest rate risk arises from its deposits with financial institutions. The Council does not have any long term borrowings. In general, the Council's exposure to risks associated with the effects of fluctuations in the prevailing levels of market interest rates on its financing position and cash flows are not deemed to be substantial by the Councillors and Executive Secretary in view of the nature of the assets and liabilities.

Credit Risk

Financial assets which potentially subject the Council to concentrations of credit risk which are principally made up of cash at bank and debtors. The Council's cash is placed with a quality financial institution. The Council has appropriate policies to ensure that income is received from sources with appropriate credit history. In this respect, credit risk with respect to debtors is monitored continuously and the Council places a provision on any debt on which there is doubt of recoverability. Furthermore, credit risk is limited due to the fact that government-owned customers comprise a high percentage of the council's debtor base. LES Debtor balance has been provided for fully with an allowance for bad debts.

The maximum exposure to credit risk for trade receivables at the reporting date, net of impairment losses, by type of customer is as follows:

	2012	2011
	Euro	Euro
Trade receivables by class:		
Government Owned entities	13,546	4,643
Private entities	<u>0</u>	<u>0</u>
	<u>13,546</u>	<u>4,643</u>

The Council assesses the credit quality of its customers by taking into account their financial standing and past experience. The Council considers the credit quality of its financial assets as being acceptable.

PEMBROKE LOCAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (continued)

Included in the council's trade receivable there are no balances which are past due and which have not been provided for.

	2012	2011
	Euro	Euro
31-60 days	7,207	2,862
61-90 days	650	31
91-180 days	0	0
181-365 days	1,425	1,750
Over 365 days	<u>4,264</u>	<u>0</u>
	<u>13,546</u>	<u>4,643</u>

Currency Risk

Foreign currency transactions arise when the Council buys or sells goods whose price is denominated in a foreign currency, or incurs or settles liabilities, denominated in a foreign currency. The council does not trade in any foreign currency transactions.

Interest Rate Risk

The Council operates bank accounts without any financing facilities. As a result, the Council is not exposed to cash flow interest rate risk on bank borrowings.

Liquidity Risk

Prudent liquidity risk management implies maintaining sufficient cash and cash equivalents, the availability of funding through an adequate amount of credit facilities and the ability to close out market positions.